YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR, JAMMU
• Name of the Head of the institution	Prof. Minu Mahajan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01912435158
• Mobile no	9419102359
• Registered e-mail	principal@gcwgandhinagar.com
• Alternate e-mail	coordinatoriqac.com@gmail.com
• Address	GOVT. P.G. COLLEGE FOR WOMEN GANDHI NAGAR,JAMMU
• City/Town	Jammu
• State/UT	Jammu & Kashmir
• Pin Code	180004
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Cluster University of Jammu**
• Name of the IQAC Coordinator	**Dr Yash Paul**
• Phone No.	**01912435158**
• Alternate phone No.	**9419102359**
• Mobile	**9419104045**
• IQAC e-mail address	**coordinatoriqac.com@gmail.com**
• Alternate Email address	**principal@gcwgandhinagar.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gcwgandhinagar.com/pdf/aqar%202020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcwgandhinagar.com/pdf/academic%20cal2021_%2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**83.85**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**A**	**3.11**	**2011**	**16/09/2011**	**15/09/2016**

6.Date of Establishment of IQAC	**14/02/2003**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	10	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

*Department of Botany in collaboration with IQAC of the college organized a science festival- 2022 w.e.f. 26th to 28th February 2022. (Blended mode) with the theme " Integrated Approach in Science and Technology for a Sustainable Future".

*One-day seminar on Careers in Software Industry for Freshers was organized by the Department of Computers Application in collaboration with IQAC and the NSS unit of the college on 13th July 2022.

*Under the aegis of the department of higher education, JKUT college along with IQAC and other committees of the college co-organized Two days Conference on NEP-2020: Preparedness and Implementation in the college auditorium on 26-27 July 2022. Under the aegis of the department of higher education, JKUT college along with IQAC and other committees of the college co-organized Two days Conference on NEP-2020: Preparedness and Implementation in the college auditorium on 26-27 July 2022.

*IQAC in collaboration with Internal Career Counselling Cell organized three days of free coaching for JUET-2022 for all the students of the college from 24th to 26th August 2022.

*Department of Computers Application in collaboration with IQAC of the college carried out various activities under the aegis of Cyber Jagrookta Awareness Diwas such as a Seminar/Webinar on Cybercrimes against Women, a Webinar on precautions during electronic payments by banking expert, a Workshop on cybercrimes, poster making

competition,short-play, etc.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
IQAC of college plans to organise seminars and conferences in the college.	College organised various conferences/seminars vizTwo days Conference on NEP-2020: Preparedness and Implementation in the college auditorium on 26-27 July 2022.
To organise activities under the aegis of Cyber Jagrookta Awareness .	Department of Computers Application in collaboration with IQAC carried out a series of activities under the aegis of Cyber Jagrookta Awareness with one activity in every month and the process commenced from December 2021. the activities included events such as Seminar/Webinar on Cybercrimes against Women, a Webinar on precautions during electronic payments by banking expert, a Workshop on cybercrimes, poster making competition, short-play, etc.
IQAC plans to organise Parent-Teacher meet and collect the feedback from the parents.	The Parent-Teacher Meeting of Academic session 2021-22 was conducted in the auditorium of the college campus on 6th September 2022 . A comprehensive feedback was given by the teachers to the parents and there was a mutual exchange of ideas and suggestions.
Department of chemistry in collaboration with IQAC plans to build lab on wheels as an initiative under extension outreach Programme of the college.	lab on wheels was established in the department of chemistry in the month of April 2022.

IQAC resolved that college administration should take adequate measures for the face-lifting of the college.	Face lifting of New science block, Food science block ,Auditorium , Computer science department, Biotechnology Department and Music department is under process.
To create awareness amongst students and faculty members about the fire safety.	A fire Safety demonstration Programme was observed in the college by a team of Fire Service officials from fire service Department Jammu led by its assistant director on 19-04-2022 to commemorate the Fire Service Week.
IQAC of the college motivates faculty members for participation in seminars/ confereneces/refersher courses/ orientation programmes/ faculty development programmes.	Most of faculty members participated in Seminars/conferences/fFDP. Few faculty members attended refresher courses and orientation programmes organised by different univeristies.
To organise events to make the faculty and students aware of healthy and wellness..	Department of Food Science and Technology in collaboration with IQAC organised one day invited talk on the topic
IQAC plans to organise Alumni meet .	The Alumni meet was conducted in the auditorium of the college campus on 22nd September 2022 . All the alumni of the college were registered for alumni meet and feedback form were also circulated and collected at the spot.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	25/12/2022

15.Multidisciplinary / interdisciplinary

A holistic and multidisciplinary education would aim to develop all capacities of human beings -intellectual, aesthetic, social, physical, emotional, and moral in an integrated manner. Govt PG College for Women Gandhi Nagar plans to transform itself into a holistic multidisciplinary institution, an institution of higher learning that offers undergraduate and post graduate programmes, with high quality teaching, research, and community engagement.

The college will offer following programms under NEP-2020 in the academic session 2022-23

- BSc Botany
- BSc Chemistry
- BSc Geography
- BSc Food Science
- BSc Home science
- BSc Zoology
- BSc Biotechnology
- BSc Statistics
- BSc Physics
- BSc Maths
- BA History
- BA Music
- BA Psychology
- BA Hindi
- BA Urdu
- BA English
- BA Sanskrit
- BA Political Science
- BA Sociology
- BA Education
- BA Economics
- B Com

From the academic session 2022-2023, institution will offer flexible and innovative curricula that includes credit-based courses and

projects in the areas of community engagement and service, environmental education, and value-based course towards the attainment of a holistic and multidisciplinary education. The institution will offer Value-based education to inculcate positivity amongst the learner by offering courses like *Health and Wellness and Understanding India* which will develop humanistic, ethical, constitutional, and universal human values of truth righteous conduct, peace, love, non-violence, citizenship values, and other life-skills. Value added course like Digital and Technology Solutions will make students tech-savvy and equipped them with modern tools of IT industry.

The institution plan to offer a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning. The undergraduate degree will be of either 3 or 4-year duration, with multiple exit options within this period, with appropriate certifications, e.g., a certificate after completing 1 year in a discipline or field including vocational and professional areas, or a diploma after 2 years of study, or a Bachelor's degree after a 3-year programme. The 4-year programme may also lead to a degree 'with Research' if the student completes a rigorous research project in their major area(s) of study as specified by the HEI.

The institutional plans to engage in more multidisciplinary research endeavours to find solutions to society's most pressing issues and challenges. An Interdisciplinary Research Lab under Hub-Spoke Model was established in the college. A research ecosystem is created in the college by setting interdisciplinary research lab under Hub-spoke model which is functional in three small curvets in the college located in the departments of Botany, Biotechnology and chemistry.

The institute promote Multidisciplinary / interdisciplinary approach in view of NEP 2020. By offering following Multidisciplinary courses to the students under NEP-2020.

1.   Plant Resource Utilization

2.   Chemistry for Life

3.   Basics of Computers and office tools

4.   Introduction to Economics

5.   Fundamentals of Education

6.   Fundamental of Electronics

7.   British Literature

8.   Phonetic and Grammar

9.   Environmental Issues and Sustainability

10. Fundamentals of Geography

11. ?????? ??????? ??? ???????

12. An Introduction to Culture & Heritage Studies

13. Logic and Sets

14. Fundamentals of Ethics

15. Multidisciplinary Course in Physics

16. Personality: Theoretical Approaches and Assessment

17. ??? ???? ??? ??????

18. Introduction of Sanskrit literature & Grammar

19. Understanding Social Work Profession

20. Urdu Grammar and Composition

21. Wild-life Conservation

16.Academic bank of credits (ABC):

Academic Bank of Credits is a virtual digital storehouse that contains information on the credits earned by individual students throughout their learning journey. It is the initiative of the Ministry of Electronics and Information and the Ministry of Education. In NEP-2020 multiple exits and entry points are allowed for the student and even students can opt for online courses simultaneously.

Academic Bank of Credits will provide flexibility in academic programs that will enable students to seek employment after any

level of award and join back as and when feasible. Implementation of the Academic Bank of Credits will encourage a blended mode of Teaching-Learning in which students are allowed to earn credits from various institutions through online modes like SWAYAM , DIKSHA , SWAYAMPRABHA ETC.

From next academic session Department of higher education J&K UT Plans to implement NEP-2020 in all colleges of J & K. Since the department of higher education department planned to implement NEP-2020 from the next academic session 2022-23, therefore, all the newly enrolled students are registered for the Academic Bank of Credits.

Students are only registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme but ABC is not completely implemented in the institution.

 Various efforts are made by the institution for seamless collaboration which includes a functional MOU with ISRO, Interdisciplinary research lab under Hub-Spoke model in which 13 colleges of Jammu Division are acting as spoke, etc. In internationalization of education and joint degrees between Indian and foreign institutions is a long term plan of the institute. and to enable credit transfer.

 Faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, for this, suggestions from each faculty member are invited by head of department. These suggestions are then compiled and incorporated in the syllabus of each course. For each subject course like Major course, skill course, multidisciplinary course, value added are prepared by the university and will be implemented for the session 2022-23. At present no course is offerd by any individual but faculty members are preparing textbook, reading material, assignments, and assessments for students for the courses which will start from session2022-23.

17.Skill development:

Govt PG College for Women Gandhi Nagar Jammu is a constituent college of collegiate public state university and is geared up to implement NEP-2020 from the session 2022-2023 by involving all the stakeholders. In order to strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework. College planning to start following skill courses under NSQF:

S.No	Skill course to be offered	Skill sector council	Training partner	
1.	Craft baker	SSC-Food processing	Food craft institute	
2.	Application development	IT-ITeS Sector skill council	Central University of Jammu	
3.	Retail Management	BFSI- Sector Skill Council	Central University of Jammu	

From the session 2022-2023 college will offer value added course for students of semester-1 and semester-II under NEP namely Understanding India, Digital and technology solutions, Health and Wellness and Environmental Education. These courses will be offered to all the students of UG programmes and are integral part of mainstream education.

The institution is providing Value-based education to inculcate positivity amongst the learner by offering courses like *Health and Wellness and Understanding India* which will develop humanistic, ethical, constitutional, and universal human values of truth righteous conduct, peace, love, non-violence, citizenship values, and other life-skills. Value added course like Digital and Technology Solutions will make students tech-savvy and equipped them with modern tools of IT industry. These courses will produce skilled manpower to run the affairs and also solution to scarcity of jobs in the Government and Organised sectors.

College is planning its credit structure under NEP for UG programmes to ensure that all students take at least one vocational course in each semester. To overcome the scarcity of technical/ trained trainers, signing of MOU with industry is in pipe line. Institutes of national repute like Central university of Jammu will also provide its help in skill/vocational courses. These Skilling courses are planned to be offered to students through offline mode only. As such there is no short- term plan of online and/or distance mode education of skill and Vocational courses.

A number of initiatives are taken by the institution skilling students. From the academic session 2022-2023 college planning to offer following skill and vocational course. The syllabus of these course is already prepared.

- Four value added courses

1. Understanding India
2. Digital and Technological Solutions.
3. Health and Wellness

4. Environmental education.

- Skill enhancement course will be offered in the subjects of

1. Botany
2. Zoology
3. Geogrpahy
4. Food Scienec
5. Home Science
6. Chemistry
7. Biotechnology
8. Computer applications
9. Stastics
10. Physics
11. History
12. Music
13. Psychology
14. Commerce
15. Social work
16. Hindi
17. English
18. Sanskrit
19. Dogri
20. Punjabi
21. Urdu.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The promotion of Indian arts and culture is important not only for the nation but also for the individual. Under NEP-2020, institute will offer only offline courses. Value added course like Understanding India will help students to understand the art, culture and heritage of Indian Knowledge system. Multidisciplinary courses will also contribute in the integration of Indian knowledge system. From the academic session college will offer following multidisciplinary courses to strengthen/embed Indian culture among students.

1. An Introduction to Culture & Heritage Studies
2. Introduction of Sanskrit literature & Grammar
3. Understanding Social Work Profession
4. Fundamental of ethics

College administration directs its faculty to give classroom delivery in bilingual mode wherever possible so that languages remain relevant and vibrant. College offer courses in Hindi, Sanskrit, Dogri, Punjabi. A high-quality learning and print materials in these languages including textbooks, plays, poems, novels, magazines, are available in the college library.

Details of the degree courses will be taught in Indian languages and bilingually in the institution under NEP 2020. The syllibii of these courses is prepared

Urdu	Urdu Literature	1URLMJT0101	STUDY OF URDU POETRY & PROSE	
Urdu	Urdu Literature	1URLMNT0101	STUDY OF URDU PROSE & POETRY	
Urdu	Urdu Literature	1URLMULDC01	Urdu Grammar and Composition	
Urdu	Urdu Literature	1URLAEC0101	Study of Progressive Poetry, Lan	
Urdu	Urdu Literature	1URLSEC0101	Urdu Computer	
Hindi	Hindi Literature	1HILAEC0101	?????? ???? ??? ?????????	
Hindi	Hindi Literature	1HILMULDC01	?????? ??????? ??? ???????	
Hindi	Hindi Literature	1HILSEC0101	?????????? ????? ????	
Hindi	Hindi Literature	1HILMJT0101	?????? ??????? ?? ??????? ??????	
Hindi	Hindi Literature	1HILMNT0101	?????? ??????? ?? ??????? ??????	
Punjabi	Punjabi Literature	1PULMJT0101	???? ???? ??? ?? ?????	
Punjabi	Punjabi Literature	1PULMULDC01	??? ???? ??? ??????	
Punjabi	Punjabi Literature	1PULSEC0101	JOURNALISM-I	
Punjabi	Punjabi Literature	1PULMNT0101	???? ???? ??? ?? ?????	
Sanskrit	Sanskrit	1SKTMNT0101	Sanskrit Poetry & Grammar	
Sanskrit	Sanskrit	1SKTMJT0101	Sanskrit Poetry & Grammar	
Sanskrit	Sanskrit	1SKTSEC0101	Basic Elements of Jyotisha	
Sanskrit	Sanskrit	1SKTMULDC01	Introduction of Sanskrit literat	

From academic session 2022-2023, to preserve and promote Indian languages, college will offer UG degree in Sanskrit, Hindi, Dogri, Punjabi and Urdu. Even skill course of these subjects will be offered to the students of other subjects. In order to preserve Indian ancient traditional knowledge, Indian culture, traditions courses like Understanding India, An Introduction to Culture &

Heritage Studies, Introduction of Sanskrit literature & Grammar and Understanding Social Work Profession will be offered.

College regularly organise yoga and meditation sessions for students as well as faculty. Important Indian festival like Lohri, Basnat Panchmi, Holi, Baisakhi, Diwali, are celebrated in the institute.

A number of initiatives to foster languages, arts, and culture in students are planned for session 2022-2023. Faculty members are directed to implement three-language formula to promote multilingualism. Teaching in the home/local language wherever possible is promoted

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As a reformative educational measure outcome- based education approach was implemented in the college through choice - based credit system. The approach enables teachers to predefine the educational goals for students and maps them throughout in the learning sessions via continuous assessment of the learner. To improve students learning outcomes, it empowers faculty members to monitor, track and check student's performance in terms of course outcomes and programme outcomes.

Our institute focus on providing quality education by measuring student's performance and if required redesigned the curriculum to meet the goals. Thus, OBE educational approach helps students to improve their academic performance seamlessly. College ensure quality education, includes continuous evaluation of student's performance and improved students learning outcomes. Teachers realign their teaching methodologies and used hybrid as well as blended mode of teaching and to meet the expected resolve of outcome- based education.

College has a highly qualified faculty, most of the faculty members are Ph D and expert in their field of specialisation. Senior faculty members of the college are members of board of studies in their subjects in Cluster university of Jammu. They meet periodically for upgradation of course curriculum. College offers number of skill courses to the students. These skill courses enable students to be market ready and remained relevant in this modern era of competition. Each course defines knowledge and skill whereas each programme has a specific goal which is in align with the vision and mission of the college vis-à-vis Cluster University of Jammu.

For transparent teaching learning outcome, students are evaluated on day to day basis in practical courses. Also evaluated through internal practical test and viva-voce. In theory courses, a minor examination test is conducted which includes 20 percent of the syllabus. If any student unable to qualify the examination, she can give retest for improvement. Students are also evaluated with the help of seminars, conferences, quizzes, etc.

College is prepared to implement NEP-2020 from session 2022-23. Following are the key indicators, where focus on outcome-based education under NEP 2020 can be gauzed:

- Preparation/Implementation of NEP-2020 in the college from 2022-23.
- Regular board of studies meeting to prepare syllabus for Major, Minor, skill, value added and interdisciplinary course in different subjects.
- Predefine objectives, course outcomes and programme outcomes of each programme.
- Start /Execution of Skill orientated courses.
- Transparent evaluation system in minor and major examinations.
- Regular three tier Student Feedback system in the college.
- Highly qualified faculty, meritorious students and good student teacher ratio.

20.Distance education/online education:

Govt College for women Gandhi Nagar Jammu is a constituent college of Cluster University of Jammu which is a collegiate public private university. college is planning to offer number of vocational courses under NEP 2020 but only in offline mode not in open and distance learning mode (ODL).

However, Govt College for Women Gandhi Nagar is host to an Educational satellite (Edusat) hub, which is a collaborative project of the MHRD, IGNOU and ISRO. Its main function is to meet the demand for an interactive, satellite-based distance education system in the colleges of J&K UT. It is specially configured for an audio-visual medium, employing a digital interactive class room and multimedia multi-centric system. Because of hilly terrain of the UT, there is always scarcity of faculty in remote and rural degree colleges of JK UT. 71 Satellite interactive terminals (SIT'S) are installed in degree colleges of Jammu Division which are acting as spoke to GCW Gandhi Nagar Edusat Hub.

 Edusat covers all geographical areas inside the UT of J&K and

provide interactive, free of cost education to students of the peripheral Degree Colleges. Seventy-one Degree colleges of the J&K UT are beneficiaries of this Edusat hub. It helps to implement virtual class rooms in remote and rural colleges of JK UT. Subject experts of our institute at the transmission end virtually becomes available to all the virtual classrooms at the receiving end of 71 degree colleges. In this way students benefitted by attending lectures sessions from the best and expert teachers, which in some way facilitate provision of equality in educational opportunity. Number of lectures are delivered from Edusat hub by faculty members in the current academic session. IQAC of the college encourage students for online courses and will develop a mechanism for registering students for online courses through MOOC's.

College has an Indira Gandhi National open University centre which offer number of courses in distance mode in Arts. At present about 1500 students are enrolled in IGNOU centre.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**424**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**4512**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**456**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1421**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**105**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**105**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**52**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**165.12**
4.3 Total number of computers on campus for academic purposes	**97**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Cluster University of Jammu and the curriculum and syllabi prescribed by the university are strictly adhered to. The college has strategized different ways to strengthen the teaching- learning process considering the new challenges in view of Covid-19. Objective- driven academic activities and academic calendar have been planned to have a clear line of actions all through the year wherein teachers endeavoured to prepare adequate learning resources; lesson plans, e-content, question banks etc. Innovative teaching techniques have been adopted to make the students actively involved in the teaching- learning processes like; projects, group discussions, video discussions, extension lectures, quizzes etc. The teachers are entrusted with the task of mentoring some students on academic and personal issues, thereby strengthening the bond between the teachers and the students leading to a better learning atmosphere. Automated Library facility has been provided to the staff as well as the students. Invited guest lectures by experts from varied fields, seminars, provision for value added courses are a regular feature. Periodical review to ensure the completion of the syllabi, setting of question paper, systematic examination, proper and prompt evaluation process is adopted.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://gcwgandhinagar.com

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college works on the academic calendar as per the schedule given by the university and hence incorporates all the important details in relation to curricular and co- curricular activities. It carries an approximate schedule of university examination, term-end and start dates and schedule of important events to be organised in the college. All the departments, NSS units, and NCC units prepare their own activity calendar keeping in view the general academic calendar of the college. To ensure the realization of the stated objectives of the curriculum an organised system of teaching and evaluation is put into practice. Regular class tests, questionnaires, assessment

tests, interaction proves to be of immense significance in Continuous Internal Evaluation. The examination committee works efficiently as it prepares the schedule of minor and major exams, timely evaluation of both is ensured, well-timed completion of the syllabus is made sure by seeking feedback from teachers on coverage of syllabus. Students feedback is sought which is quite helpful in modifying the teaching- learning procedures as per the needs of the students. However, the head of the institution also seeks informal feedback from the students and teachers and problems, if any, are addressed immediately.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcwgandhinagar.com/pdf/academic%20cal2021_%2022.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above
following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross- cutting issues are taken care of through different courses and co- curricular activities. Most of the courses incorporate topics on the related issues. Eco club of the college promotes conservation of bio-diversity and spread awareness on preservation of the environment. Committee Against Sexual Harassment sensitizes the students on various women issues.Students are being mentored on

various pertinent fronts like individual responsibility, women empowerment, health and hygiene in the classes and through invited lectures. It is ensured that no discrimination is done on the basis of caste, creed and religion which is taken care of by the committee for prevention of caste based discrimination. NSS and NCC units of our college carry out extension activities (lectures and workshops) on gender issues, human values, environment and sustainable development, plantation drives, blood donation, drug de-addiction, Covid helper skills, life support training, mental health, road safety, e- waste management under Azadi ka Amrit Mahotsava, Unnat Bharat Abhiyan, Swatchh Bharat Abhiyan etc. Anti-ragging committee ensures that no student is involved in menace of ragging. Students learn entrepreneurial skills through activities like Diwali fest wherein they prepare and sell the items having experience of earning in learning. College encourages the students to participate in the events which promotes leadership qualities in women.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

66

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/spreadsheets/d/1K6jdhm7ZkpUM492Pg2BrRdzXw6D-f3T4oY6xvyEJL6I/edit?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/document/d/1J3wNuFs7iu6yZxzZnedokSCVNjssOFQvnbV38o93EiQ/edit?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1705

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

418

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college represents a diverse community of learners as the students comes from various backgrounds be it social or economic which directly impacts their level of comprehension . This results in every classroom having students differing in their capability to learn at different speed. College takes these factors into consideration by developing mechanisms to engage the students productively and enriching their academic experiences as per their learning capabilities at the same time, avoiding creating any psychological division between slow learners and advanced learners. The following initiatives are taken by our College in order to cater the needs of Advanced and Slow Learners.

Advanced Learners: Advanced learners are encouraged to participate in group discussion, symposiums, conferences and workshops. Bright and diligent students are motivated and inspired to get university

ranks. Students are encouraged to take up competitive exams like UPSC, JKPSC, JKSSB, UGC NET etc. Number of activities are organized by the College to foster self-reflection among Advance Learners

Slow Learners: Tutorials are conducted on planned basis as a part of remedial instruction for the Slow Learners in different Departments. Special / Extra classes are held for slow learners after class hours on week- end days,the schedule for the same isworked out by the respective departments. Students are provided course notes, given class test and tough topics ar revised by the teachers as per requirement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4512	104

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college employs a teaching strategy that emphasises teaching and learning through a student-centric approach, including problem-solving techniques, participatory learning, and experiential learning. Along with boosting students' confidence and promoting independence, for experiential learning, Science labs, commerce market surveys, and geography and geology field surveys, student elections, public awareness programmes like COVID-19 and other pandemics and similar work by different departments give students real-world experience and prepare them to solve problems collaboratively.

The college defines its courses by highlighting the learning objectives, programme objectives, and learning outcomes. This gives

the student a thorough understanding of what should be the course's main focus from the very beginning.

Teachers encourage creative thinking and new interpretations while making classes as interactive as possible. Departments use a variety of strategies to increase student participation, including audio-visual methodologies, language labs, Google Classroom, industrial visits, field work, market surveys, home assignments, and projects.

Competitions are held and guest lectures are planned to get students involved in activities that help them showcase and hone their talents. To encourage students to participate and learn, programmes like Ability Enhancement, Generic and Skill Enhancement, MOOCs Programs, sports, and extracurricular activities like participation in NSS and NCC have been introduced.

In order to involve students in the decision-making process, maintain transparency, and instil a sense of responsibility, representatives of students serve as members on committees like the college level Board of Studies, Internal Complaints Committee, and Grievance Cell.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is adamant that;by increasing student engagement, facilitating the acquisition of fundamental skills, and enhancing teacher preparation, ICT can enhance the quality of education. When used effectively, ICTs are transformative tools that can aid in the shift to a learner-centered environment.

VariousICT tools and methods used in teaching learning process by faculty of the college are: A. PowerPoint presentations: Faculty members are urged to use LCD screens and projectors to incorporate PowerPoint slideshows into their lectures. B. Connection to industry: Competitions, expert talks, and guest lectures are frequently planned for students. C. Online test - Faculty create online tests for students to take at the conclusion of each unit using Google Forms and Moodle. D. Student counselling sessions are

conducted using video conferencing tools like Zoom and Google Meet. E. Video lecture: Students have access to recordings of video lectures for long-term learning and future reference. F. Online competitions: Using a range of information communication tools, technical competitions, and management competitions. The following resources are used by the Institute. 1.Projectors: Different classrooms and laboratories have projectors. 2.Across campus, desktop and laptop computers are installed in faculty offices and computer labs. 3. Printers are installed in the labs, HOD cabins, and other critical areas. 4. All required technology is installed in three seminar rooms. 5. Smart Board: There are 14 smartclass rooms with all the ICT enabled facilities in the college. 6. Online education using Google Classroom, Microsoft Team, Zoom, and Google Meet. 7. Resources from online libraries (DEL NET, e-Granthalaya)

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

105

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

104

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

63

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

565

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College has already taken various initiatives to bring in academic reforms by introducing innovative practices to improve the quality

and efficiency in evaluation and assessment at the institutional level. The college adheres strictly to the vision and mission of the institution in bringing qualitative development. Keeping in view the guidelines issued by the cluster university, following reforms are being practiced at the institutional level. The college has a transparent & continuous assessment system. Both the internal and external evaluation mechanisms are in place to assess the outcome of the students. The internal assessment test of both theory and practical are being conducted as per the university schedule. College issues a consolidated date sheet for all the classes. Students are made aware regarding the marks distribution in these tests.20% marks are reserved for internal assessment(minor) test while the remaining 80% are reserved for major test. The evaluation of major test may be internal or external as per the notification of University authorities. The Evaluation and assessment are done as per university guidelines. The marks obtained by students are uploaded oncluster university portal and can be assessed by the students by using student login id.A record ofassessment is also maintained by the concerned department & is open for clarification of students in case of any discrepency.

File Description	Documents
Any additional information	[View File]()
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has a well-organized mechanism for the redressal of examination-related grievances. The college-level Internal Examination Committee Comprising a Senior Teacher and some other experienced members are constituted to handle the issues related to internal assessment. ? If a student is not able to appear in internal assessment due to medical or any other reason then re-exam has been conducted for the ease of the students as per cluster university norms. ? Internal assessment is conducted during each semester, date sheet prepared well in advance iscommunicated to the studentsat appropriate time. ? Complete transparency is maintained during the internal assessment examination.Both major and minor assessment marks are uploaded on examination portal of Cluster University of Jammu by the teacher and student can access their marks by using student login. ? The grievances of the students pertaining to marks, if any, is properly addressed by the concerned subject teacher. Stdents can see their marked answer sheets from the

their subject teachers. ? Healthy and fruitful practice of transparency helps the students to monitor & review their progress throughout the session. ? College always follows robust mechanisms to ensure the transparency of continuous assessment which will be in the best interest of the student.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

M.Sc. Food Science and technology M.Sc. is a two year long post graduate course designed for the fundamental understanding of the production of food, its packaging and its hygiene. The specialization in food science and technology allows students to develop their technical knowledge and ability to analyze food related problems and gain a deeper understanding of agri-food business. Commerce stream (B.COM) It opens career options like banking, insurance, accounting, chartered accountant, cost accountant, financial analyst etc. Students can also appear in competitive exams like CAT exam and MAT exam. B.Sc. Chemistry (Honors) B.Sc. Honors in Chemistry is a course designed to encourage aspiring students to pursue an undergraduate program that will challenge their critical thinking, give practical exposure and prepare them for other rewarding professional careers. B.A. English (Honors) After completing B.A. English (Honors) students can opt for careers in media and advertising, writing and publishing, journalism, public relations, content writing, creative writing, teaching ete

BA ARTS

The students acquire knowledge in the field of social sciences, literature and humanities which makes them sensitive and sensible enough. BA graduates will be acquainted with social economic, philosophical and traditional thinking.

B.ScSCIENCES (MEDICAL, NON-MEDICAL)

This course provides understanding in different subjects such as

physics, chemistry, etc. medical degree holders will be able to find work in pharmaceutical companies and other healthcare fields.

B.Sc HOME SCIENCE

Home science is a cumulative study of an array of subjects like home economics dietics etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes are evaluated on the basis of performances of students in Minor assessment test, home assignment and university examinations. As per university guidelines 40% marks in Humanities course are awarded through internal assessment and 60% marks externally through end- semester examinations. In sciences 53.33% of marks are allotted to theory external examination, 13.33% is allotted to minor examination and 33.33% is allotted to practical tests (Internal and external). Following these guidelines, individual performance as well as group assignments are evaluated. Students knowledge and skill are also assessed through presentations/seminars on specific topics. The practical courses are evaluated by means of internal as well as external practical examinations. Viva -voce is also a process of evaluation in practical courses. PLACEMENTS AND STUDENT PROGRESSION AS INDIRECT MEASURE PLACEMENTS: Attainment in terms of students opting for higher studies, qualifying various competitive examinations and getting jobs is evaluated through the data available from alumni collected during the alumni meet of the college annually. ALUMNI AND STUDENT PROGRESSION The college has distinction of producing an illustrious alumnus who has been serving the country in multifarious fields like administration, sports, politics, education, business etc. Every year students from various departments bring laurels to the institute by winning trophies in zonal and inter zonal, inter district and at national youth festivals. The department of physical education has produced various sports persons at national level.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1308

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://clujammu.ac.in/v1/notificationupload/1601364308_FINAL-GUZ-6TH-SEMESTER-SEP-OCT22-161122.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcwgandhinagar.com/pdf/sss%20to%20be%20edited-pages-1-19.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

7

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://www.jkhighereducation.nic.in

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

A research ecosystem is created in the college by setting interdisciplinary research lab under Hub-spoke model which is

functional in three small curvets in the college located in the departments of Botany, Biotechnology and chemistry.

Research advisory Committee

- Dr Suresh K Bhat (HOD Chemistry)
- Dr Anjana Gupta (Assoc Prof of Chemistry)
- Dr Arti Pandoh (Assoc Prof of Physics)
- Dr Shally Chadha (Assoc Prof of Chemistry)
- Dr Sanjeet Kour (Assoc Prof of Zoology)

Research Review committee

- Dr B D Sehgal (Assoc. Prof Of Physics)
- Dr Deepika Gupta (Assoc Prof of Chemistry)
- Dr Rajinder Kumar Sharma (Assoc Prof of Botany)
- Dr Meenakshi Bandral (Assoc Prof of Zoology)
- Dr Rahul Sharma (Asstt Prof of Biotechnology)

List of spoke coordinators of Interdisciplinary Research Centre

S.No

Name of Coordinator

Institution

Contact No

1

Dr Manjula Gupta

Asstt Prof of Chemistry

GDC Samba

9419251147

2

Dr Chetan

Asstt Prof of Physics

GDC RS Pura

9622397742

3

Dr Nidhi

Asstt Prof of Physics

GDC Akhnoor

9419227231

4

Dr Sandeep Kotwal

Asstt Prof of Botany

GDC Bhaderwah

7006360052

5

Dr Satish

Asstt Prof of Chemistry

GDC Udhampur

9419926489

6

Dr Savi Bahl

Assoc Prof of Zoology

GDC Paloura

9419629955

7

Dr Puja Nanda

Asstt Prof of Chemistry

GCW Parade

9419138684

8

Dr Shally Gupta

Assoc Prof of Mathematics

MAM College

9419149146

9

Dr Tabbassam Naz

Asstt Prof of Zoology

GDC Poonch

9622276083

10

Dr Ajaz Wani

Asstt Prof of Zoology

GDC Doda

9797588390

11

Dr Suresh Kumar

Asstt Prof of Physics

GDC Kathua

9419898884

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.jkhighereducation.nic.in

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college always encourage students to promote activities which address social needs of the society through NSS, NCC, Red Ribbon Club and other departmental activities. The college has served the communities through outreach activities such as cleanliness drives, road safety awareness programmes, drug abuse and preventive measures, digital technology awareness etc. The sense of responsibility is also inculcated among students by visiting orphanages, old aged homes and human organ donation awareness programmes. All such activities and programmes develop moral sense and commitment among students, enable them to show their commitment towards society as a responsible, dutiful and aware citizen. Thus, leading to holistic development of students, society and nation as a whole.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

190

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1545

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning as per the latest University standards. The college has augmented its infrastructure systematically and continuously over the years, as per the growing needs. The college

campus spreads over an area of 182 kanals of land in the prime location of Jammu city which is well connected with all parts of Jammu. Various buildings including Administrative block, Library, Auditorium, Arts Block, two Science Blocks (i) : Bioscience and Chemical and Physical Sciences,Home Science and Food science Block,Music block,Radha Krishnan Block and Mahatma Gandhi Block stand tall amidst well maintained lush green lawns and are well equipped with excellent physical infrastructural facilities which resultantly contribute to improvement of the learning ambience. The college has state of the art infrastructural facilities like adequate classrooms, laboratories, smart classrooms, staff rooms, seminar hall spread over in different blocks. The campus infrastructure is continuously updated taking into consideration the dynamic nature of educational requirements. The college infrastructure includes:

1. Classrooms
2. Smart/ICT class rooms
3. Laboratories
4. Library
5. Seminar room
6. Auditorium
7. EDUSAT hub
8. Computing Equipment
9. Staff rooms
10. Playground
11. Hostel
12. Vehicle parking
13. Canteen
14. Functional English laboratory
15. Research Hub(Under process)
16. .Browsing Centre
17. Mushroom cultivation centre
18. Botanical Garden
19. Computer Resource Centre
20. Dispensary
21. Gymnasium
22. NCC and NSS units
23. IGNOU study centre
24. Girl Common room
25. Lecture hall with Girl Common room
26. Solar Panel
27. Vermicomposting unit
28. Incinerator

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/1V5wKtEKd5c6uCo0onsE3iv3rNeNywUXt/edit?usp=share_link&ouid=112178878537652181565&rtpof=true&sd=true

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has an adequate infrastructure in terms of space and facilities with sufficient funds catering to the physical development and wellbeing of students. The college has a multipurpose playground with an area of 2.0 Lakh Sq. ft, for various physical activities. Games like football, cricket, tennis, kabaddi, kho-kho and volleyball are regularly played. The College understands the importance of indoor games too and therefore provides facilities for indoor games such as table tennis, carom and chess. The college has a 400 mtr.8 lane standard track for sportsmen who are looking to fine tune their skills in athletics.

Our students take part in various games and competitions at different levels which include District level, UT-level, University level and All India level bringing laurels and prizes to the college.Yoga and meditation sessions are conducted for students to create a stress free environment in the college. Gymnasium is in use for the students and staff to develop their physique, stay fit and healthy.

Infrastructure for Cultural Activities

The college has well-equipped auditoriums with state-of-the-art equipments. The Auditorium is centrally air-conditioned with a seating capacity of 500 in the main hall and 250 in the balcony. The auditorium has proper sound and lighting system, electric curtain system, VIP room, washrooms and a store-room. It is also equipped with foot mikes, podium mikes, cordless mikes, mixers, stage screen, projector, hand mikes, VIP room, podium, and light dimmers etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

342.14

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college established a Library block on 20th Dec. 1974 with the collection of 558 books. Presently its collection has reached to

59,645 books. The library is automated through Integrated Library Management System (ILMS) known as 'e-Granthalaya 4.0' software. It is a digital platform developed by National Informatics Centre, Ministry of Electronics & Information Technology, Govt. of India for government libraries. E- Granthalaya is useful to transform traditional libraries to e-library with Digital Library Service.

Special features of e Granthalaya

- Provides web-based Data Entry Solution.
- UNICODE compliant, support data entry in local language.
- Z39.50 client search built in.
- Regular trainings are organised for e- Granthalayausers .
- Well secured Application with Audit.
- Integration with mail /SMS / Smart Card / Bar Code / RFID/ Adhar
- Print Accession Register.
- Library Statistics Report.
- News Clipping Services built in.
- Well Exhaustive Web based OPAC Interface with separate membership Module.

The college library has all required academic resources including wi-fi facilities and electronic gateways for accessing and sharing electronic learning and teaching resources among users. The Library has set up Browsing Centre which is equipped with thirteen computer systems for accessing online resources by its users. There is one separate Reading Room having seating capacity of 65, Reference Section, Arts Section and Science Section. There is also a UGC funded text books sectionavailable for the needy students. Photocopying facility at nominal rates is also provided to the readers in the Library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	www.eg4.nic.in

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

5.34

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

17

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The college is having a Multipurpose Auditorium with Projector, Music and Lighting facility for organising any academic, co-curricular and extra- curricular event.**
- **The college is hasMultipurpose Seminar Hall with Projector facility and digital teaching device (DTD) which is also used**

by various faculty members for teaching purpose.

- The institution has thirteen Smart Class Rooms equipped with smart boards, smart Podium and Projector facilities facilitating students with modern and advanced modes of learning and education.
- The institution has a well-established Computer Application Department having a well-furnished computer lab housing sufficient number of computers in the computer lab and these are updated from time to time and also, serviced on regular basis. The computer lab is also having internet and wifi facility for the students.
- Institution is having a well-endowed EDUSAT Hub. Edusat network empowers the students through cutting edge technology and caters to the needs of the students extensively. The EDUSAT services to different colleges of Jammu Division are provided from here
- The institution has a well equipped browsing centre with wifi having speed upto 100mbps for the students.
- . The library is equipped with e-resources.
- The college has its own website which is updated on the regular basis to provide latest information related to different activities in the college including date sheets, syllabi, notifications etc.
- The college has CCTV surveillance beneficial for maintenance of discipline, fair exams, control of eve-teasing, safety of the institution and its students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

97

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	*View File*

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

165.12

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	*View File*

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Every year separate budgetary provisions are sanctioned for the maintenance of college infrastructure.At the beginning of every academic year, college purchase and development committee take stock of availability of blackboards, lighting and furniture in classrooms etc.The laboratories are revamped with sufficient stock of equipments, chemicals and other consumable items. Heads of various Departments along with other staff members are responsible for complete functioning of laboratories.

Library committee is responsible for maintenance of the college library. For optimum use of books, students are directed to return the books with in fifteen days from the date of issue.Pesticide and fungicide treatment is doneat frequent intervals.

College hostel is looked after by hostel warden andhostel committee. Sports committee is responsible forup keeping of sports equipments

and Gymnasium. Regular assessment of computer equipment and infrastructure is done. Computer Department looks after the system software maintenance and minor hard ware issues.

College has a Development committee whichreceives complaints and suggestions regarding any repair work. A team of electrician, plumber and carpenter is available to resolve routine problems. For any major repair work and maintenance external agencies are hired. Repairing and whitewash works are timely done for maintenance of buildings.

Housekeeping staff with the assistance of Jammu Municipal Corporation help in maintaining cleanliness in the campus. The maintenance work related to facilities like toilet blocks,electric work, plumbing, RO-water facilities, water tank, etc. is carried frequently.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://gcwgandhinagar.com/facilities.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

822

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

03

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1807

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1807

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

197

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

09

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

21

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council is an integral part of the institution and it represents the highest formal representative body of students in the college. The Presidium comprises of President, Vice President, General Secretary, Senior Joint Secretary, Junior Joint Secretary, Head Volunteer, Senior Volunteer, Junior Volunteer, Head Treasurer, Senior Treasurer, Junior Treasurer, Head Information Secretary, Senior Information Secretary, Head Discipline incharge, Senior Discipline Incharge, Junior Discipline Incharge. The college Presidium members are elected from the class representatives, through online polls. This election is held under the supervision of the Student Welfare Committee of the college. The Student Council primarily acts as an important link between the college administration and students. All students related activities are carried out under the leadership of the college Presidium, advised and facilitated by the staff members. These include issues pertaining to academics, maintenance of discipline within the campus, organization of co-curricular activities, the conduct of tours and exposure visits, etc. The Students council along with NSS and NCC students conducts various awareness drives like Har Ghar Tiranga, Vocal for Local, Swachh Bharat Abhiyan, etc. The college Student Council under the mentorship of Cultural committee anorganizes various events like the NEP conference in 26th-27th July,2022, Independence Day under Azadi ka Amrit Mahotsav, District

level competitions, Teacher's Day, and Events under Cluster university with great enthusiasm.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has initiated the registration of the Alumni Association under the Societies Act XXI of 1860. The motto of the Association is to provide a variety of benefits and services that help alumni maintain connections to their institution, fellow graduatesand students. Alumni association has successfully organized social events,lectures and raised funds for the students. Annual alumni meet is organized in the month of September every year. Objectives of the Alumni Association ? To promote education, including special education, establishing scholarship funds to help needy and deserving students for their education. ? To exchange professional knowledge, organize technical conferences, seminars, workshops etc. ? To provide guidance to the students for better

employment opportunities and training courses. ? To organize and coordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter. Activities and Contributions: ? Alumni have donated funds to assist the Poor & Meritorious students of the Institution. ? Few Alumni gave Guest lecturers to the existing students. ? Alumni have organized theatre activities for the students. ? Alumni have organized plantation drive in the institution. ? An alumni meet has been organized in the month of September 2022.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1ls0olrOxdDRPOyaeTfM1b0beJYb1iNyS/view?usp=share_link
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Recognition of this Educational Institution as a 'Knowledge Centre' at national and international levels fostering holistic development and a humane attitude, so as to empower young women to meet global challenges. Mission 1. To promote quality education through holistic development of the students by participating in curricular and co-curricular activities. 2. To provide the best learning infrastructure, opportunity, and environment. 3. To empower women and enable them to develop intellectually, emotionally, and harmoniously so that theycan become socially and morally responsible citizens and courageously face the challenges of life. 4. To promote professional skills through various courses and to inculcate scientific temper by conducting, workshops and seminars. 5. To offer new programs and courses in consonance with National Education Policy 2020 to ensure global excellence. 6. To motivate faculty and students for higher education and research.

Nature of Governance The college believes in inclusiveness and decentralized governance and participative management. The Principal of the Institution supervises the execution of all the academic, non- academic, and administrative activities of the Institution. Various committees under the supervision of the Principal are being framed at the beginning of the session, wherein faculty members are involved in successfully carrying out various academic programs. The Head of the departments, the Conveners of various committees along with the staff play an important role in framing the institutional policies and implementing the same.

File Description	Documents
Paste link for additional information	https://gcwgandhinagar.com/mission.php
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college believes in inclusiveness and decentralized governance and participative management. The principal and faculty members are involved in defining the policies and framing guidelines of the institution. All the staff members of the college share the

responsibility for the smooth functioning of the College. Faculty members are encouraged to develop leadership skills by conducting various programs and by being in charge of various academic and co-curricular activities A marked reflection of this practice can be seen in the number of responsibilities allocated to the Heads of the Departments of the College. ? The head of the department oversees the teaching plans of the departmental faculty members. ? They are involved in planning the departmental activities and also allot teaching assignments and evaluation duties. ? The heads of the department convene regular departmental meetings where various issues are discussed and resolved. They plan various seminars, workshops, departmental tours, and industrial visits. ? HODs oversee the paper setting, moderation, evaluation, and uploading of marks on the cluster university portal. They also attend meetings of the Board of Studies and recommend their suggestions.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1InPqJFtkJ2UGi0A9hmcMHrnKSNzwzfl7/view?usp=share_link
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The automation of the college library has been done through an Integrated Library Management system (ILMS) known as 'e-Granthalaya 4.0'. It is a digital platform developed by the National Informatics Centre, Ministry of Electronics and Information Technology, Govt.of India for Governmental Libraries. E-Granthalaya is used to transform traditional libraries into e-library with Digital Library services include automation of in-house library activities, digital library integration and providing various online member services using a single window access system. The latest version of e-granthalaya (4.0) is a cloud-ready application and provides a web-based the solution in enterprise mode with a centralized database for a cluster of libraries. Highlights: • Entry of books under circulation is almost completed. Title: 11419, Copies: 21655 • Student/Teacher unique library Card with library membership number has been allotted. Through this library number, a student/teacher can login on their account. Also, a library barcode scan will also let the beneficiaries to know the current status/ availability of various books in the library. • The books issue/return will involve the message to the beneficiary through their registered email. • The library members can update as well as check the status of the books issued to them through their library membership number. This would help to ensure transparency, efficiency and also time saving.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is governed by the Department of the Higher Education, JK UT Govt. The Head of the Institution, the Principal of the college constitutes the various committees and the academic cell for the smooth administration and management. These committees and the academic cells take care of the various academic and non academic activities of

the college. The various committees include the IQAC, Admission committee, Eco club, CASH committee, College Discipline committee, Red Cross unit, Red Ribbon Club, Purchase and Verification of stationery and consumable articles, Medical Aid Committee, EDUSAT Committee, Income Tax Committee, Psychological Counselling Cell, Mental Health and Awareness, Career Counselling Cell, etc. The employees of the Institution are governed as per the service rules of the JK Govt. The procedure for recruitment and promotion of permanent teaching staff is as per the UGC guidelines while for the nonteachingstaff, it is as per the College Service Recruitment rules. The college follows all rules/regulations concerning services, career advancement, research promotion, staff welfare, and Grievance redressal as laid down by the various statutory/regulatory authorities such as MHRD and UGC. The healthy work culture, extensive involvement of its members in various activities, and the organizational setup ensure the timely redressal of grievances if any.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://gcwgandhinagar.com/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Yes, the institution has effective welfare measures for teaching and non-teaching staff. In this institution, staff welfare schemes are provided according to the Government Leave rules and financial rules issued by JKUT Government. The following are the main welfare measures for teaching as well as non-teaching staff: WELFARE MEASURES FOR TEACHING STAFF: Group Insurance benefits from Janta Group Insurance (JGI) scheme, Medical Leave, and Maternity leave benefits for the eligible faculty members, State Life Insurance (SLI) i.e. Accidental Insurance facility, Rule of GPF/NPS for Provident Fund loans (GPF), Help with the facilitation of bank loans, Leave Facility for the employees to attend Orientation Courses, Refresher Courses, Short term Courses, Seminars and Conferences. WELFARE MEASURES FOR NON-TEACHING STAFF: Group Insurance benefits from Janta Group Insurance (JGI) scheme, Medical Leave, and Maternity leave benefits for the eligible non-teaching staff members, State Life Insurance (SLI) i.e. Accidental Insurance facility, Rule of GPF/NPS for Provident Fund loans (GPF), Help with facilitation of bank loans, Leave Facility for the employees to attend training programs conducted by JKUT Government Finance Department. Assist with the facilitation of bank loans, Community development services, Renovation of Hostel staff Building from time to time.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1REMkoip_QGH6RR_AGXElnJRGe1hYmujH/view?usp=share_link
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

`00`

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

`04`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

43

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

JKHED follows UGC Regulations for the appointment of faculty members in colleges. The performance report of each employee is assessed online by the Principal/DDO online on the basis of a report filed by the staff and feedback provided by the students on the Feedback Portal https://dhe.nic.net.in/ New Portal EPM Employee Monthly performance also appraised by the Principal/Reporting officer online on the basis of duties assigned and performed by the employees https://epm.jk.gov.in/Login.aspx The performance of each employee is assessed annually after completion of the one year of service by submitting APRs (Annual Performance Reports), Promotions are made on the basis of the APRs format issued by JKHED under the UGC Career Advancement Scheme. In the beginning of the session, certain committees are framed, where the faculty members share responsibilities and carry out their duties enthusiastically assigned to them. After the completion of two years of service, on the basis of a satisfactory report of the faculty members, a Probation clearance document was issued by HED. Non-teaching Staff are appraised by Annual Performance Appraisal, there is time bound promotion criteria for the promotion of non- teaching staff. Feedback Portal and EPM Portal https://dhe.nic.net.in/ https://epm.jk.gov.in/Login.aspx

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/1uI7aQPZsyBbkH8qbjEwBLYBjkTiNi0l2/edit?usp=share_link&ouid=112178878537652181565&rtpof=true&sd=true
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, for auditing there is a two-tier system i.e., internal and external audits. Further, in both categories, there are three types of audits namely administrative, academic and financial audits. The finance audit is done internally by the college Audit committee and externally by the two agencies namely the State finance department JK Government and AG office. The administrative and academic audit is done internally by the college Advisory committee and Academic committee.

The following mechanism is used for internal college audits:

Before the commencement of every financial year, the Principal submits a proposal on budget estimates on the recommendations made by the Heads of all the departments

The expenditure is monitored by the college accounts section as per the budget allocated by the administrative department.

The expenses incurred under different heads are thoroughly checked by the bills and vouchers if any discrepancy is found same is to be brought to the notice of the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

`00`

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute maintains and follows a well-planned financial and resource mobilization process. It involves various committees of the Institute, the various Departments and Accounts/Establishment section. College follows specific rules for fund usage and resource utilization.

Mobilization of Funds and Utilization of Funds: Funds from various government and non-government agencies are procured for functioning of the college. The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc., through GeM, e-tendering. The concerned committees along with the accountant of the college ensures that the expenditure lies within the allotted budget and as per the financial rules issued by the JKUT Government.

Every year, institution prepares the budget as per the requirements and submits it to the finance department of Higher Education JK UT, it includes both recurring and non-recurring grants for salary supplies and material laboratory equipments construction repair work etc.

Effective utilization of infrastructure is ensured through the well-qualified lab technicians. The optimal utilization is ensured through encouraging innovative teaching-learning practices. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent-teacher meetings. The

college infrastructure is also utilised as an examination center for JKSSRB, public service commission University Examinations.

College shares Auditorium facility, sports ground and EDUSAT HUB, to the students/faculty of Higher Education Department and Cluster University for organising various events. College provides good hostel facility with excellentfood quality to the girls students.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1Z7iUM7IIilT 30B9cxJWnak6ftSB-IGF0/view?usp=share_link
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has developed into a functioning entity that is responsible for bringing about quality through eradicating the institutionflaws. The IQAC is in charge of all quality assurance procedures in academics, administration, and strategic planning. For the administrative duties related to college academics, IQAC creates quality standards. The following are some of the activities that IQAC has carried out:

1. Under the aegis of Department of Higher Education, JKUT along with theIQAC and other committtees, collegeco-organized two days conferenceonNEP-2020: Preparedness and Implementation on 26th and 27th July, 2022 in the college auditorium.

2. Deparment of Botany in collaboration with IQAC organised Science Festival-2022 w.e.f.26th to 28th Feburary, 2022 (blended mode) with a theme: Integrated approach in Science and Technology for a sustainable future.

3.IQAC, in collaboration with the Internal Career Counseling Cell, organized three days free coaching for JUET-2022 classes for all B.A/ B.Sc / B.Com students of the college from 24th August 2022 to 26th August 2022.

4. One day seminar on Career insoftware industry for freshers was organised by Department of Computer Application in collaboration with IQAC and NSS unit of the college on 13th July, 2022.

5. Department of Computer Applicationin collaboration with IQAC carried out various activities under the aegis of Cyber Jaagrookta Awareness Divas such as: Seminar, poster making, essay writting, slogan writting, workshop, short play etc

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC acts as an essential component of the institutions development system and works to fulfill the quality improvement and maintenance objectives. IQAC quenches the need for both qualitative and quantitative teaching and learning through the dynamic mediation of technology. IQAC strengthens student support networks by establishing a learning environment. IQACs primary purpose is to develop a system for consciously, consistently, and catalytically increasing the institutions overall performance.IQAC designedfeedback forms for parents, students, and teachers in an effort to improve the institutions quality. In response to comments from parents, students, and instructors, IQAC has implemented the following steps. 1) Up gradation of library facilities: Ful lautomation of Library has been done via software e-granthalya for the faculty of the college.

2) Mentoring, counseling and tutorial system and ICT teaching learning system, Online classes for virtual lectures. 3) Students and teachers feedback

https://dhefeedbacksystem.nic.net.in/ 4) Teachers are encouraged to attend seminars, conferences, faculty development programmes.

5) IQAC encouraged students to participate in one month Inter-ship programme at IIM Rohtak, Haryana.

6) In order to inculcate scientific temperament among students IQAC of the college in collaboration with department of Chemistry facilitate visit of B.SC 6 th Semester students to Kalam Centre of CentralUniversity of Jammu

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/1OzT7LSWj-Il-4HBkt2mHO8C6l8-GUIea/edit?usp=share_link&ouid=112178878537652181565&rtpof=true&sd=true
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

. Our institution has been adhering to the idea of Gender equity by giving equal opportunities to the girl students with respect to their identity and personality to be expressed on equal footing.

Ways to promote Gender Equality among students/ safeguard girl students

- **Equal opportunities are given for faculty and students**

irrespective of gender to participate in all the events conducted by the institution.

- Safety of girls is maintained in the College.
- There is a separate common room for female students with all the necessary facilities such as first aid box and sanitary napkin dispenser.
- CCTV cameras are installed at strategic locations for continuous surveillance of the premises and for maintaining security in the College.
- The College has internal complaint committees against sexual harassment,anti-ragging committee, discipline committee, student-welfare committee, grievance and redressal committee to ensure safety.
- Self-defense training program for female students are organized regularly under NSS and NCC.
- The College provides medical support to students experiencing any kind of health issues.
- The College provides pick and drop transport facility to the student.
- Awareness campaigns on women safety and gender sensitivity through street plays, rallies and camps by NSS and NCC student volunteers.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1E3e1OS4YDspVQlAwFoNGTQ1Ncxs5WyRX/edit?usp=sharing&ouid=112178878537652181565&rtpof=true&sd=true
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1. https://drive.google.com/file/d/1FF8H-tIZ-V7P5TJPGkyiKb-YxQx66YOI/view?usp=share_link 2. https://drive.google.com/file/d/1sloPMGMxyFAaBp_ELqUtJ_0R8uramzw3/view?usp=share_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **SOLID-WASTE MANAGEMENT**

To protect the environment and health, effective waste-management practices such as segregation, recycling and vermi-composting are adopted in the institution.

Solid Waste Management:

Waste generated by all sorts of routine activities which includes paper, plastic, glass, metal, food etc. is systematically segregated and compiled in the dustbins (green & blue). A pit has been created for solid waste management in the institution. The dust, food scraps, paper scraps, plant material etc. are dumped in the pit. The manure created by this process is used for the plants and trees in the premises of the college.

- **College adopts paperless concepts by digitalization of office procedures through electronic via WhatsApp official group, email and google -classroom, thus reducing paper waste.**
- **Use of paper printed on one side is encouraged to sending drafts before final drafts which is a preferred alternative of waste-to-waste management.**
- **Biodegradable kitchen waste from mess and cafeteria,dry leaves, twigs and plant clippings is collected from all around the campus and used for vermi-composting. Vermi-composting unit is managed by the department of Zoology to reduce the load.**
- **Incinerator is erected near Girls' Hostel Campus. Underground drainage system is connected to Jammu City Municipal Corporation. Composting facility is also available for managing bio-degradable/ horticulture waste.**
- **LIQUID-WASTE MANAGEMENT**

Liquid waste disposed off by the college are of two types:

1. **Sewage Waste**

2. Laboratory and Cafeteria effluent waste.

- **E-WASTE MANAGEMENT**

The e-waste generated from hardware which cannot be reused or recycled is being disposed off centrally through government authorized vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusion is the advancement and presence of an environment where diverse individuals and groups can fully belong and participate.Our Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, and other diversities.In the year 2021-22, the Institution took numerous initiatives to engage the local communities through various activities and programs in the Auditorium Hall of the collegelike International Youth Day, District levelPatriotic song Competition, Independence Day,National Flag Hoisting, Ek sham Shaheedon ke Naam-A Cultural Program, Oath, Investiture Ceremony, Women's Day,Yoga Day, festivals like Diwali Mela celebration, Holi celebration, Lohri celebrations, etc.

Inclusion is the advancement and presence of an environment where diverse individuals and groups can fully belong and participate. In an inclusive environment, one sees diversity at every level within the institution. Many cultures, traditions, beliefs, languages, and lifestyles are prevalent and are respected without judgment.

The Air-Conditioned College Auditorium is one of its kind in the state. The auditorium is not only used for student-centered activities such as Seminars, Awareness Lectures, Debate competitions but also used for Community work. The Panchayat elections, Citizen cooperative Bank's elections, Police services events were conducted and supervised under the college faculties' expertise.

The College also promotes Financial Assistance / Scholarships to Under-Privileged students. The institution believes in the equality of all cultures and traditions as is evident from the fact thatstudents belonging to different caste, religion, regions are

studying without any discrimination.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is following and strictly adheres to the Indian constitutional obligations of our nation by commemorating Independence Day, Republic Day, Constitution Day, and Voter's Day every year. Constitution Day is celebrated every year in the college, the series of events and programmes under "Azadi ka Amrit Mahotsav" organized to increase political and national consciousness among students. Along with these important days, Voter's Day and Voter's Awareness Programmes are organized in the college to create awareness of youth towards their constitutional rights and obligations. Legal rights awareness programmes are also organized to spread awareness among students to their constitutional duties. On the celebration of constitution day, the pledge of the preamble is taken every year, to aware the students and staff members of their constitutional obligations, rights and duties. The syllabus and curriculum of the academic courses are open for all the streams to opt for Generic and Skill enhancement courses on the Indian constitution and Human Rights in order to get an awareness of constitutional rights and obligations. The college runs the foundation course on Human Rights education. Under this course, "One-day Moot Court" had been organized for the practical experience of the students.

The college facilitates and conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1p_FqmrRdut9CiffJUBK6kWxPsnAWflHn/view?usp=share_link
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In 2021-22, the College has organized different programs inside the campus to celebrate National and International Commemorative Days. International days like Women's Day, International Yoga Day, World Blood Donor Day, Mother's Day etc. were celebrated via various interactive and co-curricular activities both online and offline. The students were made aware about the significance of the various aspects of femininity and to raise awareness regarding health and the need for safe blood as life-saving gifts. The International Yoga Day has been celebrated in the college to raise awareness about the benefits of practicing Yoga. In addition, National days like Republic Day and Independence Day were celebrated with patriotic

fervor by the students under the guidance of the faculty members. Birthdays of great sons and daughters of the Indian soil were also celebrated with a view to inculcate in students the values for which these great personalities stood. This year being the 75th anniversary of Indian Independence, a variety of different cultural programmes were organized under the aegis of Azadi ka Amrit Mahotsav. Through these different activities, the students were acquainted with the different cultures of our nation which help them to develop religious tolerance and national harmony. These interactive activities help establish positive interaction among students of different racial and cultural backgrounds. The students were thus encouraged to foster respect, acceptance and appreciation of our rich diversity within cultures.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1

Title: Women Empowerment

The Practice

This Practice is observed in the College by entrusting and involving the girl students – dynamic youth into academic, administrative and cultural affairs to keep up the transparency in policy framing and sharing the responsibilities. By giving the reins in the hands of young women leaders, we empower them to decide, act and get equal opportunities in the society. In one such practice, the Institution elects a student' council to lead and transform the vision into reality.

BEST PRACTICE: 2

Title : Community Collaboration

The Practice:

The college creates a forum for community work through the social commitment and outreach platforms such as NSS, the Eco club, Alumni Association and NCC activities.

- ○ **Village Adoption:**
- ○ **Awareness program against alcoholism and drug abuse under the initiative of Manodarpan.**
- ○ **Generating Employment through Mushroom Cultivation.**
- ○ **Awareness for protecting the environment.**
- ○ **Gender Sensitization.**
- ○ **Skill based activities**
- ○ **EDUSAT Hub**
- ○ **Centrally air conditioned Auditorium catering to social needs.**
- ○ **A study center for IGNOU**

File Description	Documents
Best practices in the Institutional website	https://gcwgandhinagar.com/pdf/bestpractices 2022.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Padam Shri Padma Sachdev Govt P G College for Women (erstwhile Govt. College for Women) Gandhinagar Jammu, a constituent College of Cluster University of Jammu since 2017. The present name to the College has been given during 2021-22 after the name of Padam Shri Padma Sachdev ji, a renowned scholar and philanthropist of Dogri culture. The mission of the college has always been to empower women and ensure their holistic development through academics, sports, culture and a variety of extracurricular activities organized by the College management and the designated committees. The vibrant Eco-clubs, NSS, and NCC units of the College are helping the students in

building socially strong and responsible characters.

During 2021-22 the College revamped its all extracurricular, including sports activities, which had slowed down during the Covid-19 pandemic period. The College buildings have been given a new facelift and campus roads repaired and macadamized. The lush-green lawn and plenty of plantation in the campus make it a place close to nature and worth visiting. Sign boards, indicating directions and locations of different units and facilities, have been installed for the ease of students and visitors. The staff rooms in different Departments, specifically the staff room of Arts faculty, have been well furnished with air conditioners, furniture, and furnishing to create a congenial working environment for the staff. The College aims to strive for the social, political, and economic upliftment of women in society and their empowerment.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to Cluster University of Jammu and the curriculum and syllabi prescribed by the university are strictly adhered to. The college has strategized different ways to strengthen the teaching- learning process considering the new challenges in view of Covid-19. Objective- driven academic activities and academic calendar have been planned to have a clear line of actions all through the year wherein teachers endeavoured to prepare adequate learning resources; lesson plans, e-content, question banks etc. Innovative teaching techniques have been adopted to make the students actively involved in the teaching- learning processes like; projects, group discussions, video discussions, extension lectures, quizzes etc. The teachers are entrusted with the task of mentoring some students on academic and personal issues, thereby strengthening the bond between the teachers and the students leading to a better learning atmosphere. Automated Library facility has been provided to the staff as well as the students. Invited guest lectures by experts from varied fields, seminars, provision for value added courses are a regular feature. Periodical review to ensure the completion of the syllabi, setting of question paper, systematic examination, proper and prompt evaluation process is adopted.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gcwgandhinagar.com

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college works on the academic calendar as per the schedule given by the university and hence incorporates all the important details in relation to curricular and co- curricular activities. It carries an approximate schedule of university examination,

term-end and start dates and schedule of important events to be organised in the college. All the departments, NSS units, and NCC units prepare their own activity calendar keeping in view the general academic calendar of the college. To ensure the realization of the stated objectives of the curriculum an organised system of teaching and evaluation is put into practice. Regular class tests, questionnaires, assessment tests, interaction proves to be of immense significance in Continuous Internal Evaluation. The examination committee works efficiently as it prepares the schedule of minor and major exams, timely evaluation of both is ensured, well-timed completion of the syllabus is made sure by seeking feedback from teachers on coverage of syllabus. Students feedback is sought which is quite helpful in modifying the teaching- learning procedures as per the needs of the students. However, the head of the institution also seeks informal feedback from the students and teachers and problems, if any, are addressed immediately.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://gcwgandhinagar.com/pdf/academic%20cal2021_%2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross- cutting issues are taken care of through different courses and co- curricular activities. Most of the courses incorporate topics on the related issues. Eco club of the college promotes conservation of bio-diversity and spread awareness on preservation of the environment. Committee Against Sexual Harassment sensitizes the students on various women issues.Students are being mentored on various pertinent fronts like individual responsibility, women empowerment, health and hygiene in the classes and through invited lectures. It is ensured that no discrimination is done on the basis of caste, creed and religion which is taken care of by the committee for prevention of caste based discrimination. NSS and NCC units of our college carry out extension activities (lectures and workshops) on gender issues, human values, environment and sustainable development, plantation drives, blood donation, drug de-addiction, Covid helper skills, life support training, mental health, road safety, e- waste management under Azadi ka Amrit Mahotsava, Unnat Bharat Abhiyan, Swatchh Bharat Abhiyan etc. Anti-ragging committee ensures that no student is involved in menace of ragging. Students learn entrepreneurial skills through activities like Diwali fest wherein they prepare and sell the items having experience of earning in learning. College encourages the students to participate in the events which promotes leadership qualities in women.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

66

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/spreadsheets/d/1K6jdhm7ZkpUM492Pg2BrRdzXw6D-f3T4oY6xvyEJL6I/edit?usp=sharing
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/document/d/1J3wNuFs7iu6yZxzZnedokSCVNjssOFQvnbV38o93EiQ/edit?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1705

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

418

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college represents a diverse community of learners as the students comes from various backgrounds be it social or economic which directly impacts their level of comprehension . This results in every classroom having students differing in their capability to learn at different speed. College takes these factors into consideration by developing mechanisms to engage the students productively and enriching their academic experiences as per their learning capabilities at the same time, avoiding creating any psychological division between slow learners and advanced learners. The following initiatives are taken by our College in order to cater the needs of Advanced and Slow Learners.

Advanced Learners: Advanced learners are encouraged to participate in group discussion, symposiums, conferences and workshops. Bright and diligent students are motivated and inspired to get university ranks. Students are encouraged to take up competitive exams like UPSC, JKPSC, JKSSB, UGC NET etc. Number of activities are organized by the College to foster self-reflection among Advance Learners

Slow Learners: Tutorials are conducted on planned basis as a part of remedial instruction for the Slow Learners in different Departments. Special / Extra classes are held for slow learners after class hours on week- end days,the schedule for the same isworked out by the respective departments. Students are provided course notes, given class test and tough topics ar revised by the teachers as per requirement.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4512	**104**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college employs a teaching strategy that emphasises teaching and learning through a student-centric approach, including problem-solving techniques, participatory learning, and experiential learning. Along with boosting students' confidence and promoting independence, for experiential learning, Science labs, commerce market surveys, and geography and geology field surveys, student elections, public awareness programmes like COVID-19 and other pandemics and similar work by different departments give students real-world experience and prepare them to solve problems collaboratively.

The college defines its courses by highlighting the learning objectives, programme objectives, and learning outcomes. This gives the student a thorough understanding of what should be the course's main focus from the very beginning.

Teachers encourage creative thinking and new interpretations while making classes as interactive as possible. Departments use a variety of strategies to increase student participation, including audio-visual methodologies, language labs, Google Classroom, industrial visits, field work, market surveys, home assignments, and projects.

Competitions are held and guest lectures are planned to get students involved in activities that help them showcase and hone

their talents. To encourage students to participate and learn, programmes like Ability Enhancement, Generic and Skill Enhancement, MOOCs Programs, sports, and extracurricular activities like participation in NSS and NCC have been introduced.

In order to involve students in the decision-making process, maintain transparency, and instil a sense of responsibility, representatives of students serve as members on committees like the college level Board of Studies, Internal Complaints Committee, and Grievance Cell.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college is adamant that;by increasing student engagement, facilitating the acquisition of fundamental skills, and enhancing teacher preparation, ICT can enhance the quality of education. When used effectively, ICTs are transformative tools that can aid in the shift to a learner-centered environment.

VariousICT tools and methods used in teaching learning process by faculty of the college are: A. PowerPoint presentations: Faculty members are urged to use LCD screens and projectors to incorporate PowerPoint slideshows into their lectures. B. Connection to industry: Competitions, expert talks, and guest lectures are frequently planned for students. C. Online test – Faculty create online tests for students to take at the conclusion of each unit using Google Forms and Moodle. D. Student counselling sessions are conducted using video conferencing tools like Zoom and Google Meet. E. Video lecture: Students have access to recordings of video lectures for long-term learning and future reference. F. Online competitions: Using a range of information communication tools, technical competitions, and management competitions. The following resources are used by the Institute. 1.Projectors: Different classrooms and laboratories have projectors. 2.Across campus, desktop and laptop computers are installed in faculty offices and computer labs. 3. Printers are installed in the labs, HOD cabins, and other critical areas. 4.

All required technology is installed in three seminar rooms. 5. Smart Board: There are 14 smartclass rooms with all the ICT enabled facilities in the college. 6. Online education using Google Classroom, Microsoft Team, Zoom, and Google Meet. 7. Resources from online libraries (DEL NET, e-Granthalaya)

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

105

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

104

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

63

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

565

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College has already taken various initiatives to bring in academic reforms by introducing innovative practices to improve the quality and efficiency in evaluation and assessment at the institutional level. The college adheres strictly to the vision and mission of the institution in bringing qualitative development. Keeping in view the guidelines issued by the cluster university, following reforms are being practiced at the institutional level. The college has a transparent & continuous assessment system. Both the internal and external evaluation mechanisms are in place to assess the outcome of the students.

The internal assessment test of both theory and practical are being conducted as per the university schedule. College issues a consolidated date sheet for all the classes. Students are made aware regarding the marks distribution in these tests.20% marks are reserved for internal assessment(minor) test while the remaining 80% are reserved for major test. The evaluation of major test may be internal or external as per the notification of University authorities. The Evaluation and assessment are done as per university guidelines. The marks obtained by students are uploaded oncluster university portal and can be assessed by the students by using student login id.A record ofassessment is also maintained by the concerned department & is open for clarification of students in case of any discrepency.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College has a well-organized mechanism for the redressal of examination-related grievances. The college-level Internal Examination Committee Comprising a Senior Teacher and some other experienced members are constituted to handle the issues related to internal assessment. ? If a student is not able to appear in internal assessment due to medical or any other reason then re-exam has been conducted for the ease of the students as per cluster university norms. ? Internal assessment is conducted during each semester, date sheet prepared well in advance iscommunicated to the studentsat appropriate time. ? Complete transparency is maintained during the internal assessment examination.Both major and minor assessment marks are uploaded on examination portal of Cluster University of Jammu by the teacher and student can access their marks by using student login. ? The grievances of the students pertaining to marks, if any, is properly addressed by the concerned subject teacher. Stdents can see their marked answer sheets from the their subject teachers. ? Healthy and fruitful practice of transparency helps the students to monitor & review their progress throughout the session. ? College always follows robust mechanisms to ensure the transparency of continuous assessment which will be in the best interest of the student.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

M.Sc. Food Science and technology M.Sc. is a two year long post graduate course designed for the fundamental understanding of the production of food, its packaging and its hygiene. The specialization in food science and technology allows students to develop their technical knowledge and ability to analyze food related problems and gain a deeper understanding of agri-food business. Commerce stream (B.COM) It opens career options like banking, insurance, accounting, chartered accountant, cost accountant, financial analyst etc. Students can also appear in competitive exams like CAT exam and MAT exam. B.Sc. Chemistry (Honors) B.Sc. Honors in Chemistry is a course designed to encourage aspiring students to pursue an undergraduate program that will challenge their critical thinking, give practical exposure and prepare them for other rewarding professional careers. B.A. English (Honors) After completing B.A. English (Honors) students can opt for careers in media and advertising, writing and publishing, journalism, public relations, content writing, creative writing, teaching ete

BA ARTS

The students acquire knowledge in the field of social sciences, literature and humanities which makes them sensitive and sensible enough. BA graduates will be acquainted with social economic, philosophical and traditional thinking.

B.ScSCIENCES (MEDICAL, NON-MEDICAL)

This course provides understanding in different subjects such as physics, chemistry, etc. medical degree holders will be able to find work in pharmaceutical companies and other healthcare fields.

B.Sc HOME SCIENCE

Home science is a cumulative study of an array of subjects like home economics dietics etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes are evaluated on the basis of performances of students in Minor assessment test, home assignment and university examinations. As per university guidelines 40% marks in Humanities course are awarded through internal assessment and 60% marks externally through end- semester examinations. In sciences 53.33% of marks are allotted to theory external examination, 13.33% is allotted to minor examination and 33.33% is allotted to practical tests (Internal and external). Following these guidelines, individual performance as well as group assignments are evaluated. Students knowledge and skill are also assessed through presentations/seminars on specific topics. The practical courses are evaluated by means of internal as well as external practical examinations. Viva -voce is also a process of evaluation in practical courses. PLACEMENTS AND STUDENT PROGRESSION AS INDIRECT MEASURE PLACEMENTS: Attainment in terms of students opting for higher studies, qualifying various competitive examinations and getting jobs is evaluated through the data available from alumni collected during the alumni meet of the college annually. ALUMNI AND STUDENT PROGRESSION The college has distinction of producing an illustrious alumnus who has been serving the country in multifarious fields like administration, sports, politics, education, business etc. Every year students from various departments bring laurels to the institute by winning trophies in zonal and inter zonal, inter district and at national youth festivals. The department of physical education has produced various sports persons at national level.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1308

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://clujammu.ac.in/v1/notificationupload/1601364308_FINAL-GUZ-6TH-SEMESTER-SEP-OCT22-161122.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcwgandhinagar.com/pdf/sss%20to%20be%20edited-pages-1-19.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

7

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	http://www.jkhighereducation.nic.in

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

A research ecosystem is created in the college by setting interdisciplinary research lab under Hub-spoke model which is

functional in three small curvets in the college located in the departments of Botany, Biotechnology and chemistry.

Research advisory Committee

- Dr Suresh K Bhat (HOD Chemistry)
- Dr Anjana Gupta (Assoc Prof of Chemistry)
- Dr Arti Pandoh (Assoc Prof of Physics)
- Dr Shally Chadha (Assoc Prof of Chemistry)
- Dr Sanjeet Kour (Assoc Prof of Zoology)

Research Review committee

- Dr B D Sehgal (Assoc. Prof Of Physics)
- Dr Deepika Gupta (Assoc Prof of Chemistry)
- Dr Rajinder Kumar Sharma (Assoc Prof of Botany)
- Dr Meenakshi Bandral (Assoc Prof of Zoology)
- Dr Rahul Sharma (Asstt Prof of Biotechnology)

List of spoke coordinators of Interdisciplinary Research Centre

S.No

Name of Coordinator

Institution

Contact No

1

Dr Manjula Gupta

Asstt Prof of Chemistry

GDC Samba

9419251147

2

Dr Chetan

Asstt Prof of Physics

GDC RS Pura

9622397742

3

Dr Nidhi

Asstt Prof of Physics

GDC Akhnoor

9419227231

4

Dr Sandeep Kotwal

Asstt Prof of Botany

GDC Bhaderwah

7006360052

5

Dr Satish

Asstt Prof of Chemistry

GDC Udhampur

9419926489

6

Dr Savi Bahl

Assoc Prof of Zoology

GDC Paloura

9419629955

7

Dr Puja Nanda

Asstt Prof of Chemistry

GCW Parade

9419138684

8

Dr Shally Gupta

Assoc Prof of Mathematics

MAM College

9419149146

9

Dr Tabbassam Naz

Asstt Prof of Zoology

GDC Poonch

9622276083

10

Dr Ajaz Wani

Asstt Prof of Zoology

GDC Doda

9797588390

11

Dr Suresh Kumar

Asstt Prof of Physics

GDC Kathua

9419898884

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.jkhighereducation.nic.in

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

6

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college always encourage students to promote activities which address social needs of the society through NSS, NCC, Red Ribbon Club and other departmental activities. The college has served the communities through outreach activities such as cleanliness drives, road safety awareness programmes, drug abuse and preventive measures, digital technology awareness etc. The sense of responsibility is also inculcated among students by visiting orphanages, old aged homes and human organ donation awareness programmes. All such activities and programmes develop moral sense and commitment among students, enable them to show their commitment towards society as a responsible, dutiful and awared citizen. Thus, leading to holistic development of students, society and nation as a whole.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

190

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1545

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning as per the latest University standards. The college has augmented its infrastructure

systematically and continuously over the years, as per the growing needs. The college campus spreads over an area of 182 kanals of land in the prime location of Jammu city which is well connected with all parts of Jammu. Various buildings including Administrative block, Library, Auditorium, Arts Block, two Science Blocks (i) : Bioscience and Chemical and Physical Sciences,Home Science and Food science Block,Music block,Radha Krishnan Block and Mahatma Gandhi Block stand tall amidst well maintained lush green lawns and are well equipped with excellent physical infrastructural facilities which resultantly contribute to improvement of the learning ambience. The college has state of the art infrastructural facilities like adequate classrooms, laboratories, smart classrooms, staff rooms, seminar hall spread over in different blocks. The campus infrastructure is continuously updated taking into consideration the dynamic nature of educational requirements. The college infrastructure includes:

1. Classrooms
2. Smart/ICT class rooms
3. Laboratories
4. Library
5. Seminar room
6. Auditorium
7. EDUSAT hub
8. Computing Equipment
9. Staff rooms
10. Playground
11. Hostel
12. Vehicle parking
13. Canteen
14. Functional English laboratory
15. Research Hub(Under process)
16. .Browsing Centre
17. Mushroom cultivation centre
18. Botanical Garden
19. Computer Resource Centre
20. Dispensary
21. Gymnasium
22. NCC and NSS units
23. IGNOU study centre
24. Girl Common room
25. Lecture hall with Girl Common room
26. Solar Panel
27. Vermicomposting unit
28. Incinerator

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/document/d/1V5wKtEKd5c6uCo0onsE3iv3rNeNywUXt/edit?usp=share_link&ouid=112178878537652181565&rtpof=true&sd=true

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has an adequate infrastructure in terms of space and facilities with sufficient funds catering to the physical development and wellbeing of students. The college has a multipurpose playground with an area of 2.0 Lakh Sq. ft, for various physical activities. Games like football, cricket, tennis, kabaddi, kho-kho and volleyball are regularly played. The College understands the importance of indoor games too and therefore provides facilities for indoor games such as table tennis, carom and chess. The college has a 400 mtr.8 lane standard track for sportsmen who are looking to fine tune their skills in athletics.

Our students take part in various games and competitions at different levels which include District level, UT-level, University level and All India level bringing laurels and prizes to the college.Yoga and meditation sessions are conducted for students to create a stress free environment in the college. Gymnasium is in use for the students and staff to develop their physique, stay fit and healthy.

Infrastructure for Cultural Activities

The college has well-equipped auditoriums with state-of-the-art equipments. The Auditorium is centrally air-conditioned with a seating capacity of 500 in the main hall and 250 in the balcony. The auditorium has proper sound and lighting system, electric curtain system, VIP room, washrooms and a store-room. It is also equipped with foot mikes, podium mikes, cordless mikes, mixers, stage screen, projector, hand mikes, VIP room, podium, and light dimmers etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

342.14

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college established a Library block on 20th Dec. 1974 with the collection of 558 books. Presently its collection has reached

to 59,645 books. The library is automated through Integrated Library Management System (ILMS) known as 'e-Granthalaya 4.0' software. It is a digital platform developed by National Informatics Centre, Ministry of Electronics & Information Technology, Govt. of India for government libraries. E-Granthalaya is useful to transform traditional libraries to e-library with Digital Library Service.

Special features of e Granthalaya

- Provides web-based Data Entry Solution.
- UNICODE compliant, support data entry in local language.
- Z39.50 client search built in.
- Regular trainings are organised for e- Granthalayausers .
- Well secured Application with Audit.
- Integration with mail /SMS / Smart Card / Bar Code / RFID/ Adhar
- Print Accession Register.
- Library Statistics Report.
- News Clipping Services built in.
- Well Exhaustive Web based OPAC Interface with separate membership Module.

The college library has all required academic resources including wi-fi facilities and electronic gateways for accessing and sharing electronic learning and teaching resources among users. The Library has set up Browsing Centre which is equipped with thirteen computer systems for accessing online resources by its users. There is one separate Reading Room having seating capacity of 65, Reference Section, Arts Section and Science Section. There is also a UGC funded text books sectionavailable for the needy students. Photocopying facility at nominal rates is also provided to the readers in the Library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	www.eg4.nic.in

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.34

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

17

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- **The college is having a Multipurpose Auditorium with Projector, Music and Lighting facility for organising any academic, co-curricular and extra- curricular event.**
- **The college is hasMultipurpose Seminar Hall with Projector facility and digital teaching device (DTD) which is also**

used by various faculty members for teaching purpose.

- The institution has thirteen Smart Class Rooms equipped with smart boards, smart Podium and Projector facilities facilitating students with modern and advanced modes of learning and education.
- The institution has a well-established Computer Application Department having a well-furnished computer lab housing sufficient number of computers in the computer lab and these are updated from time to time and also, serviced on regular basis. The computer lab is also having internet and wifi facility for the students.
- Institution is having a well-endowed EDUSAT Hub. Edusat network empowers the students through cutting edge technology and caters to the needs of the students extensively. The EDUSAT services to different colleges of Jammu Division are provided from here
- The institution has a well equipped browsing centre with wifi having speed upto 100mbps for the students.
- . The library is equipped with e-resources.
- The college has its own website which is updated on the regular basis to provide latest information related to different activities in the college including date sheets, syllabi, notifications etc.
- The college has CCTV surveillance beneficial for maintenance of discipline, fair exams, control of eve-teasing, safety of the institution and its students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

97

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

165.12

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Every year separate budgetary provisions are sanctioned for the maintenance of college infrastructure.At the beginning of every academic year, college purchase and development committee take stock of availability of blackboards, lighting and furniture in classrooms etc.The laboratories are revamped with sufficient stock of equipments, chemicals and other consumable items. Heads of various Departments along with other staff members are responsible for complete functioning of laboratories.

Library committee is responsible for maintenance of the college library. For optimum use of books, students are directed to return the books with in fifteen days from the date of issue.Pesticide and fungicide treatment is doneat frequent intervals.

College hostel is looked after by hostel warden andhostel

committee. Sports committee is responsible forup keeping of sports equipments and Gymnasium. Regular assessment of computer equipment and infrastructure is done. Computer Department looks after the system software maintenance and minor hard ware issues.

College has a Development committee whichreceives complaints and suggestions regarding any repair work. A team of electrician, plumber and carpenter is available to resolve routine problems. For any major repair work and maintenance external agencies are hired. Repairing and whitewash works are timely done for maintenance of buildings.

Housekeeping staff with the assistance of Jammu Municipal Corporation help in maintaining cleanliness in the campus. The maintenance work related to facilities like toilet blocks,electric work, plumbing, RO-water facilities, water tank, etc. is carried frequently.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://gcwgandhinagar.com/facilities.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

822

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

03

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1807

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1807

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

197

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

09

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

21

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council is an integral part of the institution and it represents the highest formal representative body of students in the college. The Presidium comprises of President, Vice President, General Secretary, Senior Joint Secretary, Junior Joint Secretary, Head Volunteer, Senior Volunteer, Junior Volunteer, Head Treasurer, Senior Treasurer, Junior Treasurer, Head Information Secretary, Senior Information Secretary, Head Discipline incharge, Senior Discipline Incharge, Junior Discipline Incharge. The college Presidium members are elected from the class representatives, through online polls. This election is held under the supervision of the Student Welfare Committee of the college. The Student Council primarily acts as an important link between the college administration and students. All students related activities are carried out under the leadership of the college Presidium, advised and facilitated by the staff members. These include issues pertaining to academics, maintenance of discipline within the campus, organization of co-curricular activities, the conduct of tours and exposure visits, etc. The Students council along with NSS and NCC students conducts various awareness drives like Har Ghar Tiranga, Vocal for Local, Swachh Bharat Abhiyan, etc. The college

Student Council under the mentorship of Cultural committee anorganizes various events like the NEP conference in 26th-27th July,2022, Independence Day under Azadi ka Amrit Mahotsav, District level competitions, Teacher's Day, and Events under Cluster university with great enthusiasm.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has initiated the registration of the Alumni Association under the Societies Act XXI of 1860. The motto of the Association is to provide a variety of benefits and services that help alumni maintain connections to their institution, fellow graduatesand students. Alumni association has successfully organized social events,lectures and raised funds for the students. Annual alumni meet is organized in the month of September every year. Objectives of the Alumni Association ? To promote education, including special education, establishing

scholarship funds to help needy and deserving students for their education. ? To exchange professional knowledge, organize technical conferences, seminars, workshops etc. ? To provide guidance to the students for better employment opportunities and training courses. ? To organize and coordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter. Activities and Contributions: ? Alumni have donated funds to assist the Poor & Meritorious students of the Institution. ? Few Alumni gave Guest lecturers to the existing students. ? Alumni have organized theatre activities for the students. ? Alumni have organized plantation drive in the institution. ? An alumni meet has been organized in the month of September 2022.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1ls0olrOxdDRPOyaeTfM1b0beJYb1iNyS/view?usp=share_link
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs |

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Recognition of this Educational Institution as a 'Knowledge Centre' at national and international levels fostering holistic development and a humane attitude, so as to empower young women to meet global challenges. Mission 1. To promote quality education through holistic development of the students by participating in curricular and co-curricular activities. 2. To provide the best learning infrastructure, opportunity, and environment. 3. To empower women and enable them to develop intellectually, emotionally, and harmoniously so that theycan become socially and morally responsible citizens and courageously

face the challenges of life. 4. To promote professional skills through various courses and to inculcate scientific temper by conducting, workshops and seminars. 5. To offer new programs and courses in consonance with National Education Policy 2020 to ensure global excellence. 6. To motivate faculty and students for higher education and research.

Nature of Governance The college believes in inclusiveness and decentralized governance and participative management. The Principal of the Institution supervises the execution of all the academic, non- academic, and administrative activities of the Institution. Various committees under the supervision of the Principal are being framed at the beginning of the session, wherein faculty members are involved in successfully carrying out various academic programs. The Head of the departments, the Conveners of various committees along with the staff play an important role in framing the institutional policies and implementing the same.

File Description	Documents
Paste link for additional information	https://gcwgandhinagar.com/mission.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college believes in inclusiveness and decentralized governance and participative management. The principal and faculty members are involved in defining the policies and framing guidelines of the institution. All the staff members of the college share the

responsibility for the smooth functioning of the College. Faculty members are encouraged to develop leadership skills by conducting various programs and by being in charge of various academic and co-curricular activities A marked reflection of this practice can be seen in the number of responsibilities allocated to the Heads of the Departments of the College. ? The head of the department oversees the teaching plans of the departmental faculty members. ? They are involved in planning the departmental activities and also allot teaching assignments and evaluation duties. ? The heads of the department convene regular departmental meetings where various issues are discussed and resolved. They plan

various seminars, workshops, departmental tours, and industrial visits. ? HODs oversee the paper setting, moderation, evaluation, and uploading of marks on the cluster university portal. They also attend meetings of the Board of Studies and recommend their suggestions.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1InPqJFtkJ2UGi0A9hmcMHrnKSNzwzfl7/view?usp=share_link
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The automation of the college library has been done through an Integrated Library Management system (ILMS) known as 'e-Granthalaya 4.0'. It is a digital platform developed by the National Informatics Centre, Ministry of Electronics and Information Technology, Govt.of India for Governmental Libraries. E-Granthalaya is used to transform traditional libraries into e-library with Digital Library services include automation of in-house library activities, digital library integration and providing various online member services using a single window access system. The latest version of e-granthalaya (4.0) is a cloud-ready application and provides a web-based the solution in enterprise mode with a centralized database for a cluster of libraries. Highlights: • Entry of books under circulation is almost completed. Title: 11419, Copies: 21655 • Student/Teacher unique library Card with library membership number has been allotted. Through this library number, a student/teacher can login on their account. Also, a library barcode scan will also let the beneficiaries to know the current status/ availability of various books in the library. • The books issue/return will involve the message to the beneficiary through their registered email. • The library members can update as well as check the status of the books issued to them through their library membership number. This would help to ensure transparency, efficiency and also time saving.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is governed by the Department of the Higher Education, JK UT Govt. The Head of the Institution, the Principal of the college constitutes the various committees and the academic cell for the smooth administration and management. These committees and the academic cells take care of the various academic and non academic activities of

the college. The various committees include the IQAC, Admission committee, Eco club, CASH committee, College Discipline committee, Red Cross unit, Red Ribbon Club, Purchase and Verification of stationery and consumable articles, Medical Aid Committee, EDUSAT Committee, Income Tax Committee, Psychological Counselling Cell, Mental Health and Awareness, Career Counselling Cell, etc. The employees of the Institution are governed as per the service rules of the JK Govt. The procedure for recruitment and promotion of permanent teaching staff is as per the UGC guidelines while for the nonteachingstaff, it is as per the College Service Recruitment rules. The college follows all rules/regulations concerning services, career advancement, research promotion, staff welfare, and Grievance redressal as laid down by the various statutory/regulatory authorities such as MHRD and UGC. The healthy work culture, extensive involvement of its members in various activities, and the organizational setup ensure the timely redressal of grievances if any.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://gcwgandhinagar.com/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	<u>View File</u>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Yes, the institution has effective welfare measures for teaching and non-teaching staff. In this institution, staff welfare schemes are provided according to the Government Leave rules and financial rules issued by JKUT Government. The following are the main welfare measures for teaching as well as non-teaching staff: WELFARE MEASURES FOR TEACHING STAFF: Group Insurance benefits from Janta Group Insurance (JGI) scheme, Medical Leave, and Maternity leave benefits for the eligible faculty members, State Life Insurance (SLI) i.e. Accidental Insurance facility, Rule of GPF/NPS for Provident Fund loans (GPF), Help with the facilitation of bank loans, Leave Facility for the employees to attend Orientation Courses, Refresher Courses, Short term Courses, Seminars and Conferences. WELFARE MEASURES FOR NON-TEACHING STAFF: Group Insurance benefits from Janta Group Insurance (JGI) scheme, Medical Leave, and Maternity leave benefits for the eligible non-teaching staff members, State Life Insurance (SLI) i.e. Accidental Insurance facility, Rule of GPF/NPS for Provident Fund loans (GPF), Help with facilitation of bank loans, Leave Facility for the employees to attend training programs conducted by JKUT Government Finance Department. Assist with the facilitation of bank loans, Community development services, Renovation of Hostel staff Building from time to time.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1REMkoip_QGH6RR_AGXElnJRGe1hYmujH/view?usp=share_link
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

43

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

JKHED follows UGC Regulations for the appointment of faculty members in colleges. The performance report of each employee is assessed online by the Principal/DDO online on the basis of a report filed by the staff and feedback provided by the students

on the Feedback Portal https://dhe.nic.net.in/ New Portal EPM
Employee Monthly performance also appraised by the
Principal/Reporting officer online on the basis of duties
assigned and performed by the employees
https://epm.jk.gov.in/Login.aspx The performance of each employee
is assessed annually after completion of the one year of service
by submitting APRs (Annual Performance Reports), Promotions are
made on the basis of the APRs format issued by JKHED under the
UGC Career Advancement Scheme. In the beginning of the session,
certain committees are framed, where the faculty members share
responsibilities and carry out their duties enthusiastically
assigned to them. After the completion of two years of service,
on the basis of a satisfactory report of the faculty members, a
Probation clearance document was issued by HED. Non-teaching
Staff are appraised by Annual Performance Appraisal, there is
time bound promotion criteria for the promotion of non- teaching
staff. Feedback Portal and EPM Portal https://dhe.nic.net.in/
https://epm.jk.gov.in/Login.aspx

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/1uI7aQPZsyBbkH8qbjEwBLYBjkTiNi0l2/edit?usp=share_link&ouid=112178878537652181565&rtpof=true&sd=true
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, for auditing there is a two-tier system i.e., internal and
external audits. Further, in both categories, there are three
types of audits namely administrative, academic and financial
audits. The finance audit is done internally by the college Audit
committee and externally by the two agencies namely the State
finance department JK Government and AG office. The
administrative and academic audit is done internally by the
college Advisory committee and Academic committee.

The following mechanism is used for internal college audits:

Before the commencement of every financial year, the Principal

submits a proposal on budget estimates on the recommendations made by the Heads of all the departments

The expenditure is monitored by the college accounts section as per the budget allocated by the administrative department.

The expenses incurred under different heads are thoroughly checked by the bills and vouchers if any discrepancy is found same is to be brought to the notice of the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute maintains and follows a well-planned financial and resource mobilization process. It involves various committees of the Institute, the various Departments and Accounts/Establishment section. College follows specific rules for fund usage and resource utilization.

Mobilization of Funds and Utilization of Funds: Funds from various government and non-government agencies are procured for

functioning of the college. The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc., through GeM, e-tendering. The concerned committees along with the accountant of the college ensures that the expenditure lies within the allotted budget and as per the financial rules issued by the JKUT Government.

Every year, institution prepares the budget as per the requirements and submits it to the finance department of Higher Education JK UT, it includes both recurring and non-recurring grants for salary supplies and material laboratory equipments construction repair work etc.

Effective utilization of infrastructure is ensured through the well-qualified lab technicians. The optimal utilization is ensured through encouraging innovative teaching-learning practices. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, parent-teacher meetings. The college infrastructure is also utilised as an examination center for JKSSRB, public service commission University Examinations.

College shares Auditorium facility, sports ground and EDUSAT HUB, to the students/faculty of Higher Education Department and Cluster University for organising various events. College provides good hostel facility with excellentfood quality to the girls students.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1Z7iUM7IIilT30B9cxJWnak6ftSB-IGF0/view?usp=share_link
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has developed into a functioning entity that is responsible for bringing about quality through eradicating the institutionflaws. The IQAC is in charge of all quality assurance procedures in academics, administration, and strategic planning.

For the administrative duties related to college academics, IQAC creates quality standards. The following are some of the activities that IQAC has carried out:

1. Under the aegis of Department of Higher Education, JKUT along with theIQAC and other committtees, collegeco-organized two days conferenceonNEP-2020: Preparedness and Implementation on 26th and 27th July, 2022 in the college auditorium.

2. Deparment of Botany in collaboration with IQAC organised Science Festival-2022 w.e.f.26th to 28th Feburary, 2022 (blended mode) with a theme: Integrated approach in Science and Technology for a sustainable future.

3.IQAC, in collaboration with the Internal Career Counseling Cell, organized three days free coaching for JUET-2022 classes for all B.A/ B.Sc / B.Com students of the college from 24th August 2022 to 26th August 2022.

4. One day seminar on Career insoftware industry for freshers was organised by Department of Computer Application in collaboration with IQAC and NSS unit of the college on 13th July, 2022.

5. Department of Computer Applicationin collaboration with IQAC carried out various activities under the aegis of Cyber Jaagrookta Awareness Divas such as: Seminar, poster making, essay writting, slogan writting, workshop, short play etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC acts as an essential component of the institutions development system and works to fulfill the quality improvement and maintenance objectives. IQAC quenches the need for both qualitative and quantitative teaching and learning through the dynamic mediation of technology. IQAC strengthens student support networks by establishing a learning environment. IQACs primary purpose is to develop a system for consciously, consistently, and

catalytically increasing the institutions overall performance.IQAC designedfeedback forms for parents, students, and teachers in an effort to improve the institutions quality. In response to comments from parents, students, and instructors, IQAC has implemented the following steps. 1) Up gradation of library facilities: Ful lautomation of Library has been done via software e-granthalya for the faculty of the college.

2) Mentoring, counseling and tutorial system and ICT teaching learning system, Online classes for virtual lectures. 3) Students and teachers feedback

https://dhefeedbacksystem.nic.net.in/ 4) Teachers are encouraged to attend seminars, conferences, faculty development programmes.

5) IQAC encouraged students to participate in one month Inter-ship programme at IIM Rohtak, Haryana.

6) In order to inculcate scientific temperament among students IQAC of the college in collaboration with department of Chemistry facilitate visit of B.SC 6 th Semester students to Kalam Centre of CentralUniversity of Jammu

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/1Oz T7LSWj-Il-4HBkt2mHO8C6l8-GUIea/edit?usp=sh are_link&ouid=112178878537652181565&rtpof= true&sd=true
Upload any additional information	View File

| **6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** | B. Any 3 of the above |

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

. Our institution has been adhering to the idea of Gender equity by giving equal opportunities to the girl students with respect to their identity and personality to be expressed on equal footing.

Ways to promote Gender Equality among students/ safeguard girl students

- **Equal opportunities are given for faculty and students irrespective of gender to participate in all the events conducted by the institution.**
- **Safety of girls is maintained in the College.**
- **There is a separate common room for female students with all the necessary facilities such as first aid box and sanitary napkin dispenser.**
- **CCTV cameras are installed at strategic locations for continuous surveillance of the premises and for maintaining security in the College.**
- **The College has internal complaint committees against sexual harassment,anti-ragging committee, discipline committee, student-welfare committee, grievance and redressal committee to ensure safety.**
- **Self-defense training program for female students are organized regularly under NSS and NCC.**
- **The College provides medical support to students experiencing any kind of health issues.**
- **The College provides pick and drop transport facility to the student.**

- **Awareness campaigns on women safety and gender sensitivity through street plays, rallies and camps by NSS and NCC student volunteers.**

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1E3e1OS4YDspVQlAwFoNGTQ1Ncxs5WyRX/edit?usp=sharing&ouid=112178878537652181565&rtpof=true&sd=true
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	1. https://drive.google.com/file/d/1FF8H-tIZ-V7P5TJPGkyiKb-YxQx66YOI/view?usp=share_link 2. https://drive.google.com/file/d/1sloPMGMxyFAaBp_ELqUtJ_0R8uramzw3/view?usp=share_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **SOLID-WASTE MANAGEMENT**

To protect the environment and health, effective waste-management practices such as segregation, recycling and vermi-composting are adopted in the institution.

Solid Waste Management:

Waste generated by all sorts of routine activities which includes paper, plastic, glass, metal, food etc. is systematically segregated and compiled in the dustbins (green & blue). A pit has

been created for solid waste management in the institution. The dust, food scraps, paper scraps, plant material etc. are dumped in the pit. The manure created by this process is used for the plants and trees in the premises of the college.

- College adopts paperless concepts by digitalization of office procedures through electronic via WhatsApp official group, email and google -classroom, thus reducing paper waste.
- Use of paper printed on one side is encouraged to sending drafts before final drafts which is a preferred alternative of waste-to-waste management.
- Biodegradable kitchen waste from mess and cafeteria,dry leaves, twigs and plant clippings is collected from all around the campus and used for vermi-composting. Vermi-composting unit is managed by the department of Zoology to reduce the load.
- Incinerator is erected near Girls' Hostel Campus. Underground drainage system is connected to Jammu City Municipal Corporation. Composting facility is also available for managing bio-degradable/ horticulture waste.
- LIQUID-WASTE MANAGEMENT

Liquid waste disposed off by the college are of two types:

1. Sewage Waste
2. Laboratory and Cafeteria effluent waste.

- E-WASTE MANAGEMENT

The e-waste generated from hardware which cannot be reused or recycled is being disposed off centrally through government authorized vendors.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

| 7.1.4 - Water conservation facilities available | C. Any 2 of the above |

in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusion is the advancement and presence of an environment where diverse individuals and groups can fully belong and participate.Our Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, and other diversities.In the year 2021-22, the

Institution took numerous initiatives to engage the local communities through various activities and programs in the Auditorium Hall of the collegelike International Youth Day, District levelPatriotic song Competition, Independence Day,National Flag Hoisting, Ek sham Shaheedon ke Naam- A Cultural Program, Oath, Investiture Ceremony, Women's Day,Yoga Day, festivals like Diwali Mela celebration, Holi celebration, Lohri celebrations, etc.

Inclusion is the advancement and presence of an environment where diverse individuals and groups can fully belong and participate. In an inclusive environment, one sees diversity at every level within the institution. Many cultures, traditions, beliefs, languages, and lifestyles are prevalent and are respected without judgment.

The Air-Conditioned College Auditorium is one of its kind in the state. The auditorium is not only used for student-centered activities such as Seminars, Awareness Lectures, Debate competitions but also used for Community work. The Panchayat elections, Citizen cooperative Bank's elections, Police services events were conducted and supervised under the college faculties' expertise.

The College also promotes Financial Assistance / Scholarships to Under-Privileged students. The institution believes in the equality of all cultures and traditions as is evident from the fact thatstudents belonging to different caste, religion, regions are studying without any discrimination.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college is following and strictly adheres to the Indian constitutional obligations of our nation by commemorating Independence Day, Republic Day, Constitution Day, and Voter's Day every year. Constitution Day is celebrated every year in the college, the series of events and programmes under "Azadi ka

Amrit Mahotsav" organized to increase political and national consciousness among students. Along with these important days, Voter's Day and Voter's Awareness Programmes are organized in the college to create awareness of youth towards their constitutional rights and obligations. Legal rights awareness programmes are also organized to spread awareness among students to their constitutional duties. On the celebration of constitution day, the pledge of the preamble is taken every year, to aware the students and staff members of their constitutional obligations, rights and duties. The syllabus and curriculum of the academic courses are open for all the streams to opt for Generic and Skill enhancement courses on the Indian constitution and Human Rights in order to get an awareness of constitutional rights and obligations. The college runs the foundation course on Human Rights education. Under this course, "One-day Moot Court" had been organized for the practical experience of the students.

The college facilitates and conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1p_FqmrRdut9CiffJUBK6kWxPsnAWflHn/view?usp=share_link
Any other relevant information	Nil

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized | B. Any 3 of the above |

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In 2021-22, the College has organized different programs inside the campus to celebrate National and International Commemorative Days. International days like Women's Day, International Yoga Day, World Blood Donor Day, Mother's Day etc. were celebrated via various interactive and co-curricular activities both online and offline. The students were made aware about the significance of the various aspects of femininity and to raise awareness regarding health and the need for safe blood as life-saving gifts. The International Yoga Day has been celebrated in the college to raise awareness about the benefits of practicing Yoga. In addition, National days like Republic Day and Independence Day were celebrated with patriotic fervor by the students under the guidance of the faculty members. Birthdays of great sons and daughters of the Indian soil were also celebrated with a view to inculcate in students the values for which these great personalities stood. This year being the 75th anniversary of Indian Independence, a variety of different cultural programmes were organized under the aegis of Azadi ka Amrit Mahotsav. Through these different activities, the students were acquainted with the different cultures of our nation which help them to develop religious tolerance and national harmony. These interactive activities help establish positive interaction among students of different racial and cultural backgrounds. The students were thus encouraged to foster respect, acceptance and appreciation of our rich diversity within cultures.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1

Title: Women Empowerment

The Practice

This Practice is observed in the College by entrusting and involving the girl students – dynamic youth into academic, administrative and cultural affairs to keep up the transparency in policy framing and sharing the responsibilities. By giving the reins in the hands of young women leaders, we empower them to decide, act and get equal opportunities in the society. In one such practice, the Institution elects a student' council to lead and transform the vision into reality.

BEST PRACTICE: 2

Title : Community Collaboration

The Practice:

The college creates a forum for community work through the social commitment and outreach platforms such as NSS, the Eco club, Alumni Association and NCC activities.

- ○ **Village Adoption:**
- ○ **Awareness program against alcoholism and drug abuse under the initiative of Manodarpan.**

- Generating Employment through Mushroom Cultivation.
- Awareness for protecting the environment.
- Gender Sensitization.
- Skill based activities
- EDUSAT Hub
- Centrally air conditioned Auditorium catering to social needs.
- A study center for IGNOU

File Description	Documents
Best practices in the Institutional website	https://gcwgandhinagar.com/pdf/bestpractices2022.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Padam Shri Padma Sachdev Govt P G College for Women (erstwhile Govt. College for Women) Gandhinagar Jammu, a constituent College of Cluster University of Jammu since 2017. The present name to the College has been given during 2021-22 after the name of Padam Shri Padma Sachdev ji, a renowned scholar and philanthropist of Dogri culture. The mission of the college has always been to empower women and ensure their holistic development through academics, sports, culture and a variety of extracurricular activities organized by the College management and the designated committees. The vibrant Eco-clubs, NSS, and NCC units of the College are helping the students in building socially strong and responsible characters.

During 2021-22 the College revamped its all extracurricular, including sports activities, which had slowed down during the Covid-19 pandemic period. The College buildings have been given a new facelift and campus roads repaired and macadamized. The lush-green lawn and plenty of plantation in the campus make it a place close to nature and worth visiting. Sign boards, indicating directions and locations of different units and facilities, have been installed for the ease of students and visitors. The staff rooms in different Departments, specifically the staff room of

Arts faculty, have been well furnished with air conditioners, furniture, and furnishing to create a congenial working environment for the staff. The College aims to strive for the social, political, and economic upliftment of women in society and their empowerment.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To maintain, enhance and improve theteaching learning process, college will focus on new teaching pedagogies. 2. 'Institution Innovative council' will be established in the College to promote skill development courses as per industry/market dynamics. 3. To encourage and facilitate research culture among faculty and students by upgrading the Interdisciplinary Research hub facilities sanction under Reseach Ecosystem under NEP 2020. 4. To encourage publications of research papers by faculty in UGC recognised and Peer-reviewed journals. 5. Institution will focus on effective involvement of Alumni in various college activities. 6. The IQAC will facilitate the teaching-learning process in all disciplines blended with systematic management of the documents and record keeping matters of each department.

7. To organise NAAC sponsored workshops on research methodologies and IPR (Intellactual Property Rights) in the college. 8. To expedite campus placement initiatives. 9. To identify and explore talentamong students for various sports and cultural activities. 10. Initiatives will be taken to develop a Functional English lab into a Language lab. 11. To revive canteen Kiosk facility run by Nestle organization in the College Campus, start stationary and photocopy shop. 12. A Teachers club will be formed to facilitate interaction amongst the teaching fraternity for growth and moral support. 13. Day Care Centre will be startedto allow employees to check on to their children throughout the day which will boost and promote a healthy work personal life balance.

14. To facilitate the promotion/placemen cases of faculty for next higher grade.